

**FEI APPROVED SCHEDULE
DRIVING WORLD CUP 2017/2018
CAI-W Leipzig (GER) 18-21.01.2018**



I. DENOMINATION OF THE EVENT

Venue : Leipzig

Dates : 18/01/2018 - 21/01/2018

NF: Germany

Indoor: ☒

CAI-W (Qualifier / Legs) ☒

CAI-W Final ☐

II. GENERAL CONDITIONS

- FEI Statutes, 23rd edition, effective 29 April 2014
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2018
- FEI Veterinary Regulations, 14th edition, effective 1st January 2018,
- **The FEI Rules for Driving Events and its Annexes, 11th edition, updates effective 1st January 2018**
- **The FEI World Cup™ Driving Rules – Season 2017/2018**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1st January 2016
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1st January 2015
- All subsequent published revisions, the provisions of which will take precedence.

Approved by the FEI, Lausanne, on 02.11.2017

Signature:

Manuel Bandeira de Mello
FEI Director Endurance & Driving

NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.

TABLE OF CONTENTS

I.	DENOMINATION OF THE EVENT.....	1
II.	GENERAL CONDITIONS	1
III.	THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE	3
IV.	GENERAL INFORMATION	4
1.	ORGANISER.....	4
2.	ORGANISING COMMITTEE	4
3.	EVENT DIRECTOR.....	4
V.	OFFICIALS.....	5
VI.	INVITATIONS.....	6
1.	GENERAL	6
VII.	ENTRIES.....	6
1.	ENTRY DATES AND FEES	7
2.	NO-SHOWS/LATE WITHDRAWALS:	7
3.	ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:	7
VIII.	TIMETABLE.....	8
IX.	COMPETITION DETAIL	9
1.	PRELIMINARY TIMETABLE.....	9
2.	PRIZE MONEY	10
X.	FACILITIES OFFERED	12
1.	ATHLETES	12
2.	GROOMS	12
XI.	LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS.....	12
3.	STABLES	12
4.	TIMING DEVICE	13
5.	SCORING/TIMING PROVIDER.....	13
6.	PRIZE GIVING CEREMONY	13
7.	ADVERTISING ON ATHLETES AND HORSES	13
8.	TICKETING	13
9.	BETTING	13
10.	TRANSPORT REIMBURSEMENT HORSES/PONIES	13
11.	WELCOME	14
12.	LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS	14
13.	ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS	14
14.	LORRY / CARAVAN FACILITIES	14
15.	SUSTAINABILITY.....	14
XII.	VETERINARY MATTERS.....	15
1.	CUSTOMS FORMALITIES	15
2.	HEALTH REQUIREMENTS	15
3.	NATIONAL REQUIREMENTS	16
4.	PONIES	16
5.	INJURY SURVEILLANCE	16
6.	TRANSPORT OF HORSES	16
7.	VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE	16
8.	EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME	18
XIII.	HUMAN ANTI-DOPING.....	18
XIV.	ADDITIONAL INFORMATION	18
1.	INSURANCES AND NATIONAL REQUIREMENTS	18
2.	PROTESTS/APPEALS	19
3.	DISPUTES	19
4.	MODIFICATION TO SCHEDULE	19
5.	ADDITIONAL INFORMATION FROM THE ORGANISER	20
XV.	ANNEXES.....	23
1.	FEI Entry System	23
2.	RESULTS	24

III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

IV. GENERAL INFORMATION

1. ORGANISER

Name: Landesverband Pferdesport Sachsen e.V.
Address: Käthe-Kollwitz-Platz 2, D-01468 Moritzburg
in cooperation with: EN GARDE Marketing GmbH, Ellhornstr. 17, D-27628 Hagen i. Bremischen
Telephone: +49 4296 748740
Fax: +49 4296 7487444
Email: info@engarde.de
Website: www.engarde.de

Contact Details Show Ground:

Address: Leipziger Messe, Messe-Allee 1, D-04356 Leipzig
Telephone: +49 341 4145 4042
GPS Coordinates: Latitude: 51.39631, Longitude: 12.40302

Accessibility details (directions by road, nearest airport / train station):

arrival by road: A14 - exit Leipzig Mitte and follow signs Leipzig Exhibition Centre (Messe) - entry Süd 1 (<http://service.leipziger-messe.de/service-travel.html>)

arrival by train: Leipzig main station

arrival by plane: Leipzig airport

2. ORGANISING COMMITTEE

Honorary President: ./.
President of the Event: Volker Wulff
Show Secretary: Cornelia Reuss
Press Officer: Kirsten Maier

3. EVENT DIRECTOR

Name: Volker Wulff
Address: Ellhornstrasse 17, D-27628 Hagen im Bremischen
Telephone: +49 4296 748740
Mobile: ./.
Fax: +49 4296 7487444
Email: info@engarde.de

**FEI APPROVED SCHEDULE
DRIVING WORLD CUP 2017/2018
CAI-W Leipzig (GER) 18-21.01.2018**



V. OFFICIALS

Ref.	Panel	Function	FEI ID	Name	NF	Level	Email/mobile
1	Ground Jury	Ground Jury President	10005976	Mark Wentein	BEL	4	wentein@hippo.be
		Ground Jury Member	10071344	Elimar Thunert	GER	3	
		Ground Jury Member	10106541	Ekkehard Freiberg	GER	2	
2	Foreign Judge	Foreign Judge	10005976	Mark Wentein	BEL	4	wentein@hippo.be
3	Technical Delegate	Technical Delegate	10005976	Mark Wentein	BEL	3	wentein@hippo.be
4	Assistant Technical Delegate	Assistant Technical Delegate		./.			
5	Course Designer	Course Designer	10050626	Wolfgang Asendorf	GER	4	asendorf@wadriding.de +491752291133
6	Assistant Course Designer	Assistant Course Designer		Robert Kühn	GER		
7	Appeal Committee	Appeal Committee					
8	Chief Steward	Chief Steward	10049967	Jan Posluszny	POL	3	Jan.posluszny@gmail.com +48510304077
9	Assistant Stewards	Assistant Steward	10052995	Wilfried Schormann	GER	nat.	
		Assistant Steward	10076672	Michael Krieger	GER	nat.	
10	FEI Veterinary Delegate	FEI Veterinary Delegate	10051357	Rüdiger Brems	GER		info@horsedoc.de +491707723277
	FEI Veterinary Delegate or Veterinary Commission	Veterinary Commission President					
11	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1010)	Veterinary Service Manager/ FEI Permitted Treating Veterinarian	10052201	Michael Köhler	GER		Koehler@tierklinik-wusterhausen.de +491723016702
12	Medical Doctor	Medical Doctor		DRK Leipzig	GER		+493416781115
13	Farrier	Farrier		Robert Kühn	GER		+491739262647
14	NF Delegate	NF Delegate		Elimar Thunert	GER		

VI. INVITATIONS

1. GENERAL

Number of qualified drivers	5
Number of Wild Cards that may be allocated	3
Number of horses per driver	5

Competitors are invited by the Organizing Committee through their NF

German Athletes:

German Athletes, including Wild Card athletes are allocated in agreement with German national trainer Driving. All athletes must be qualified acc. to "Minimum Eligibility Requirements" (see Driving. Rules Art. 913).

Foreign Athletes:

Foreign Athletes must be qualified acc. to "Minimum Eligibility Requirements" (see Driving Rules Art.913)

All Athletes:

All Wild Card drivers must have competed at least once at an FEI approved summer qualifying event for the 2017-2018 Indoors Season. Any Driver who competes in a FEI World Cup as a Wild Card entry cannot earn FEI World Cup points from his result from that event.

VII. ENTRIES

IMPORTANT

- Entries must be made through the FEI Entry System for all categories of this event (<https://entry.fei.org>)
- Additional documentation can be found at:
<http://www.fei.org/fei/your-role/nfs/entry-system-driving>
- All Athletes and Horses participating in any International competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

German Athletes have to enter through the German Entry System NeOn!
Entries of German Athletes will then be uploaded into the FEI Online Entry System!

**FEI APPROVED SCHEDULE
DRIVING WORLD CUP 2017/2018
CAI-W Leipzig (GER) 18-21.01.2018**



1. ENTRY DATES AND FEES

Deadlines for Entries

Definite entries:	18/12/2017
Last date for substitutions: (one hour prior the Horse Inspection) <i>Entries have to be in accordance with article 946.1.1 of the Driving rules and 116 of the General regulations</i>	19/01/2018 15:00 hrs

Entry fee per driver: (VAT excluded)	€ 100,00 + € 19,00 (19%)
Stabling fee per horse/pony:	€ 400,00 + € 76,00 (19%)
Details entry procedure fee / Payment:	Total: € 595,00
Entry fee - of german athletes will be subject to direct credit through the German online system NeOn. - of foreign athletes will be due on site at the latest. EADCMP fee, costs for storage etc. (see "additional fees/charges by OC") as well as power supply, manure disposal etc. (or respectively mandatory fee) will be invoiced in addition on site. contact details: EN GARDE Marketing GmbH, Ellhornstraße 17, D-27628 Hagen im Bremischen Phone: +49 4296748740 Fax: +49 42967487444 email: reuss@engarde.de	

2. NO-SHOWS/LATE WITHDRAWALS:

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Refund procedure:

The amount charged: 200 per four-in-hand

3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

EADCMP Fee: Included in entry fee ☐ Not included in entry fee ☒
 Lower Level Events (CIMs) CHF 18 for Driving per turnout per event
 (For definition of CIMs see Appendix E of the FEI General Regulations)
 Higher Level Events CHF 25 for Driving per turnout per event
 (All other events not defined as CIMs)

Electricity (upon request): € 60,00 per charge
 Manure disposal: € 40,00 per box
 Hay: € 10,00 per bale
 Straw: € 8,00 per bale
 Shavings: € 15,00 per bale

Tack boxes or boxes for additional horses: € 200,00

**FEI APPROVED SCHEDULE
DRIVING WORLD CUP 2017/2018
CAI-W Leipzig (GER) 18-21.01.2018**



parking fee truck or car with trailer
(without power supply): € 35,00 per parking site per day
directly to buy by the Leipziger Messe
Parking fee car: € 40,00 per document issued
Customs Formalities: € 96,00 (incl. breakfast) for double room
Hotel Globana: € 74,00 (incl. breakfast) for single room
EADCMP Fee: CHF 25,00 per four-in-hand

Lorry/Caravan:
Power supply: provided by the OC ☒ Not provided by the OC ☐ Price: € 60,00
Water supply: provided by the OC ☒ Not provided by the OC ☐ Price:
Sanitary facilities: provided by the OC ☒ Not provided by the OC ☐ Price:
Catering facilities: provided by the OC ☒ Not provided by the OC ☐ Price:

All aforementioned amounts are including VAT

VAT number of the Organiser	DE151408961
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VIII. TIMETABLE

	Day	Date	Time
• Opening of stables	Thursday	18/01/2018	12:00 noon
• 1 st Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Friday	19/01/2018	16:00-17:00 hrs
• Declaration of Starters	Friday	19/01/2018	17:15 hrs
• Draw	Friday	19/01/2018	17:30 hrs
• FEI World Cup™ Competition 1	Friday	19/01/2018	22:30 hrs
• FEI World Cup™ Competition 2	Sunday	21/01/2018	16:15 hrs

IX. COMPETITION DETAIL

**International Competitions must not start before 8:00 and should not finish after 23:00
unless otherwise approved by the FEI.**

1. PRELIMINARY TIMETABLE

FIRST DAY :

**DATE : 19/01/2018
TIME : 22:30 hrs**

COMPETITION 11 – FEI World Cup™ Driving

**1st World Cup™ Competition
Time Obstacle Competition (1 round)
Opening Competition World Cup**

Competition 11: acc. to Art. 971.2
Equipment: acc. to Art. 940.1.2 (marathon harness)
Obstacles: see Art. 4 (FEI World Cup™ Driving Rules – season 2017/2018)

☒ **Qualifier/Leg**

Starting order: draw, in presence of Athletes
Athletes with a Wild Card are required to start first in order

Format: ☒ Competition in one round

SECOND DAY :

**DATE : 21/01/2018
TIME : 16:15 hrs**

COMPETITION 12 – FEI World Cup™ Driving

2nd World Cup Competition

Competition 12: acc. to Art. 971.2
Equipment: acc. to Art. 940.1.2 (marathon harness)
Obstacles: see Art. 4 (FEI World Cup™ Driving Rules – season 2017/2018)

☒ **Qualifier/Leg**

Format: Competition with a Drive Off open to the top three Athletes of the 1st round

Round 1: 1st round according to the reverse order of standings after Competition 11.

Classification: The Time of the Drive off is added to the time of the first round. The remaining Athletes are classified according to their time in the initial round

2. PRIZE MONEY

TOTAL PRIZE MONEY	EUR
CAI-W	29.500

Breakdown of prize money

FEI World Cup™ Competition 11 **10.000,00**

Breakdown of prize money:

1st 3.100,00	3rd 1.700,00	5th 1.000,00
2nd 2.100,00	4th 1.300,00	6th 800,00

If a 7th driver competes the 7th placed driver is to receive € 400.

If a 8th driver competes the 8th placed driver is to receive € 300.

FEI World Cup™ Competition 12 **19.500,00**

Breakdown of prize money:

1st 5.500,00	3rd 3.000,00	5th 2.250,00
2nd 4.000,00	4th 2.750,00	6th 2.000,00

If a 7th driver competes the 7th placed driver is to receive € 900.

If a 8th driver competes the 8th placed driver is to receive € 800.

GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

Leading athlete award –	./.
Best foreign athlete –	./.
Best home athlete –	./.
Team awards –	./.

PRIZE - CLASSIFICATION

./.

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS

Full details of any deductions from prize money should be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they should provide participants with an official form indicating the amount of tax deducted upon application.

The tax form should be provided to the athletes upon arrival and returned to the OC prior to departing.

Distribution of Prizes and Indemnities

All prize money and all prizes in kind rewarded instead of prize money as well as reimbursements (e. g. transport charges, travelling expenses) will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest. The scheduled prizes are gross amounts.

Settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. After having deducted the VAT from the prize money or prizes in kind rewarded instead of prize money, as a rule the following income tax will be due: no taxes up to 250 EUR, 15 % exceeding 250 EUR (in force as of 01.01.2009); plus solidarity fee (at present 5.5 %) of the income amount.

Travelling expenses (for horse transport) being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest.

Every athlete himself is responsible for the correctness of the details he submits.

If Athletes have to be placed equally, the money value of possible prizes in kind (e. g. a car) is divided accordingly.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127, 128)

The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

X. FACILITIES OFFERED

1. ATHLETES

Accommodation

Hotel: Globana Hotel

Address: Frankfurter Strasse 4, D-04435 Leipzig

Telephone: +49 34204 33050

Accommodation (one double room incl. breakfast per driver) from 19.01.2018 to 22.01.2018 will be at the Organizer's account.

Meals

Meals will be provided from 19/01/2018 to 21/01/2018 in the VIP-arena hall 1 (lunch, dinner) at the Organizer's account.

2. GROOMS

Accommodation

Requests for accommodation must be sent with entries.

Accommodation (one double room incl. breakfast per driver) from 19.01.2018 to 22.01.2018 will be at the Organizer's account.

Meals

Meals will be provided from 19/01/2018 to 21/01/2018 in the Groom Catering hall 3 (near the stables) (lunch, dinner) at the Organizer's account.

NB. If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS

1. COMPETITION ARENA

Length: 75 m

Width: 35 m

2. PRATICE ARENA

Length: 50 m

Width: 25 m

3. STABLES

Size of boxes

3 m x 3 m, **+20% 3m x 4m**

Horses will be stabled on the show grounds from 19/01/2018 to 22/01/2018; the stabling fee (incl. 1st bedding - straw or shavings) is included in the entry fee. The necessary number of boxes has to be ordered when handing in the entries – the order is binding. If no boxes have been ordered, the OC will reserve one box per horse entered. Only the assigned stables may be used.

4. TIMING DEVICE

Name of Manufacturer: Timer/Photoscells/Wireless transmitters: Alge
Model: Timer/Photoscells/Wireless transmitters:
22020008A/22020010B/22020013C
FEI Report number: TIMY PXE/RLS 1n/TED-TX10/RX10

5. SCORING/TIMING PROVIDER

Name of the Company: Longines Timing
Name contact person: Jens Feth
Contact email: jf@hippodata.net

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

6. PRIZE GIVING CEREMONY

The owner(s) of the winning horse(s)/pony(ies) is/are invited to the prize giving ceremony:
Yes ☒ No ☐

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 5.

7. ADVERTISING ON ATHLETES AND HORSES

Advertising in Marathon Competition: The athletes are authorised by the OC to display the logo of their personal sponsor on the marathon carriage and on the back(s) of the groom(s) in accordance with GR and Art. 941.2.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

8. TICKETING

Are you selling ticket for spectator to attend your event: Yes ☒ No ☐
Name of your ticketing provider: Ticketgalerie
Web address to buy ticket: www.ticketgalerie.de

9. BETTING

Betting will be authorised by the Organiser: Yes ☐ No ☒

10. TRANSPORT REIMBURSEMENT HORSES/PONIES

Each participating Athlete receives travel expenses at the rate of EUR 2 - per km one way (up to a maximum of EUR 2000 per Athlete). The travel expenses count from the place where the horses are stabled.

The travel expenses count from the place where the horses are stabled at the time of the tournament (World Cup series).

11. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

12. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS

Organiser Shuttle Service ONLY between show ground and the official show hotels.
Airport and train station shuttles cannot be guaranteed and have to be ordered 2 days before arrival.

Public Transport to be paid by the Athlete
If paid by Athlete approximate cost per round trip: € 10,00

13. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

**Entry right to the stable area according to FEI Veterinary Regulations
Art. 1023 VI.**

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 4

Horse Owner: 4

Trainer: 1, nominated through respective NF Chef d'Equipe: 1 per NF, nominated through the respective NF Team Veterinarian: 1 per NF, nominated through the respective NF

Four grooms per driver for Four-in-Hands in CAI-W

14. LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables: Yes ☒ No ☐

15. SUSTAINABILITY

"Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:" <http://inside.fei.org/fei/your-role/organisers/handbook>

XII. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: Johannsmann Transport Service GmbH, Internationale Pferdetransporte
Address: Hagenort 6, D-33803 Steinhagen
Telephone: +49 5204 890111
Fax: +49 5204 890222
Email: info@johannsmann-pferdetransporte.de
Opening hours: will be published in the show office
Customs and veterinary fees will not be taken over.

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the welfare of the horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations ./.
Quarantine period: ./.
Specimen Import Licence applied: ./.

For questions or problems, please contact your Government Veterinary Services.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from a EU-member-country, a certificate for registered horses acc. to sample of Annex B to Regulations 90/426 (see annex Vet. I) of the actual valid form will be necessary.

b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II (see Annex Vet. II) of the decision of the commission 92/260 of the actual valid form will be necessary.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

3. NATIONAL REQUIREMENTS

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):
www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):
www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf
- German Law Governing Epidemic Diseases (Tierseuchengesetz):
www.gesetze-im-internet.de/bundesrecht/viehseuchg/gesamt.pdf
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung)
www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung)
www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf
- etc.

4. PONIES

FEI Veterinary Regulations, Chapter IV:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, articles 1036, 1039 and 1040:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1 PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1032

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4 HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME
(EADCMP). FEI Veterinary Regulations, Chapter VI**

8.1. SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to Chapter VI, paragraph 3 for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1056

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/your-role/veterinarians> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

XIV. ADDITIONAL INFORMATION

1. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

1.1.1 Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

1.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

1.2. ATHLETES AND OWNERS

1.2.1 Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

1.2.2 Additional Liability Information

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, his delegates or his assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements. Furthermore before the first use of the event area, before the first training resp. before the start of the completion, each participant will have to make oneself familiar with the conditions of the event area. With the first ride on the event area the participant accepts the conditions of the event ground as according to the rules and to the contract and he/she refrains from liability against the organizer, except when the OC acts reckless or deliberately on injury to life, body or health.

1.2.3 Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Furthermore before the first use of the event area, before the first training resp. before the start of the completion, each participant will have to make oneself familiar with the conditions of the event area. With the first ride on the event area the participant accepts the conditions of the event ground as according to the rules and to the contract and he/she refrains from liability against the organizer, except when the OC acts reckless or deliberately on injury to life, body or health.

2. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

3. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

4. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

5. ADDITIONAL INFORMATION FROM THE ORGANISER

5.1 GERMAN SHOW RULES

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

5.2 TIMETABLE

The times stated under "VIII. TIMETABLE" are subject to alterations.

5.3 GERMAN ANIMAL WELFARE ACT

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

5.4 DOGS

Please note, that dogs are not permitted on the Leipzig Fair Ground, including the arena, the exhibition area, the stable and warm-up area and all other places that are used by the OC.

Minimum Age Limitation for Athletes and Grooms – Article 912:

Senior Classes		Athlete Minimum Age
Horses Four-in-Hand		18 years
Horse Pairs		16 years
Horse Single		14 years
All Pony Classes		14 years
Young Drivers Classes		Athlete Minimum Age
Horses Four-in-Hand		18-21 years
Horse Pairs		16-21 years
Horse Single		16-21 years
All Pony Classes		16-21 years
Juniors Classes		Athlete Minimum Age
Horse Pairs		16-18 years
Horse Single		14-18 years
All Pony Classes		14-18 years
Children Class		Athlete Minimum Age
Single Pony		12-14 years
Grooms	Minimum Age	
All Classes	Athletes under the age of 18 years must be accompanied by a groom(s) of 18 years or older. Athletes of 18 years and above must be accompanied by a groom(s) of 14 years or older.	
Children	The groom must be over 18 years old. The NF must ensure that the groom must be knowledgeable and experienced in Driving.	

Minimum Age Limitation for Horses – Article 929:

Horses	Minimum Age
CAI1*	5 years old or over
CAI2* and above	6 years old or over

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

Distribution of Prizes and Indemnities

All prize money and all prizes in kind rewarded instead of prize money as well as reimbursements (e. g. transport charges, travelling expenses) will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest. The scheduled prizes are gross amounts.

Settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. After having deducted the VAT from the prize money or prizes in kind rewarded instead of prize money, as a rule the following income tax will be due: no taxes up to 250 EUR, 15 % exceeding 250 EUR (in force as of 01.01.2009); plus solidarity fee (at present 5.5 %) of the income amount. Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Every athlete himself is responsible for the correctness of the details he submits.

If Athletes have to be placed equally, the money value of possible prizes in kind (e. g. a car) is divided accordingly.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

XV. ANNEXES

1. FEI Entry System

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹ : 10097053

Name*: Reuss

First Name*: Conny

E-Mail*: reuss@engarde.de

Access Rights*: ☒ Admin² ☐ Consult³

Event(s)⁴: CAI-W

FEI ID¹:

Name*:

First Name*:

E-Mail*:

Access Rights*: ☐ Admin² ☐ Consult³

Event(s)⁴:

FEI ID¹ :

Name*:

First Name*:

E-Mail*:

Access Rights*: ☐ Admin² ☐ Consult³

Event(s)⁴:

¹ If already have an FEI user account.

² Provides you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

*** Mandatory Fields**

2. RESULTS

An online results interface is available to manage Driving results <http://forms.fei.org>

All results must be submitted to the FEI via this online platform or by uploading XML results file(s) directly on FEI Database. For additional information please browse to: <http://www.fei.org/fei/your-role/organisers/driving/results-forms>

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded within five days after the conclusion of the event.

Please note that as per Art. 109.6 (GR): Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST
BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS
UPON REQUEST**