

**This document contains:**

- The Event Covid-19 risk assessment and risk mitigation plan in accordance with the [FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic](#)
- The Event Approved Schedule

*Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.*

## Risk assessment for COVID-19

The questions below will enable OCs to review the additional considerations specific to sports, and thus inform their risk assessment of COVID-19 associated with their Event. This will help OCs understand and manage any additional risk from COVID-19.

The risk assessment should be reviewed and reassessed regularly during the planning phase and updated immediately prior to the transition to the operational phase, especially in light of the rapidly evolving nature of the outbreak. Reference should be made to the latest technical guidance and situation reports on the WHO website.

The risk assessment for COVID-19 associated with the Event must be coordinated and integrated with the host country's national risk assessment for COVID-19. The person completing the questionnaire should include input from the local public health authorities, consult WHO's latest technical guidance and ensure that there is an up-to-date evaluation of the epidemiological situation.

**Please answer Yes (1) or No (0) to the following questions to determine a risk assessment score that incorporates factors specific to sporting events**

Additional risk of COVID-19 to the sporting event	Yes (1)/No (0)	Score
Will the event be held in a country that has documented active local transmission of COVID-19 (community spread)?	1	1
Will the event be held in a single venue or multiple venues/cities/countries? <i>(single venue = 0; multiple venues = 1)</i>	0	0
Will the event include international participants (athletes and spectators) from countries that have documented active local transmission of COVID-19 (community spread)? <i>(NB: if the Events does not involve spectators, please clarify this in the comments to the questions in relation to spectators in the "Mitigation Checklist" sheet)</i>	1	1
Will the event include a significant number of participants (athletes or spectators) at higher risk of severe COVID-19 disease (e.g., people over 65 years of age or people with underlying health conditions)?	0	0
Will the event include sports that are considered at higher risk of spread for COVID-19 (eg, contact sports)?	0	0
Will the event be held indoors? <i>(Yes = 1; No = 0)</i>	0	0
<b>Total COVID-19 risk score</b>		<b>2</b>

## Mitigation checklist for COVID-19

Mitigation measures assess the current effort and planning to reduce the risk of spread of COVID-19 disease for the event. As mitigation measures can reduce the overall risk of the sporting event contributing to the spread of COVID-19, they should be taken into account after the risk assessment has occurred to gain a clearer understanding of the overall risk of transmission and further spread of COVID-19, should the event be held. Together with the risk assessment score, the mitigation measure will contribute to the decision matrix and influence the assessment of the overall risk of transmission and further spread of COVID-19 in relation to the event.

Topic	Key consideration	Score Yes/Completed (2), Maybe/In progress (1), No/Not considered (0)	Weighting	Total score	Comments
Understanding of the overview of the current COVID-19 situation by the OC	Have the relevant OC and responsible staff been informed about the <b>latest available guidance on the COVID-19 outbreak</b> (official web resources available from WHO, CDC, ECDC, UN, local public health authorities)? And are the OC and staff concerned committed to following the available guidance?	2	1	2	
	Is the OC aware of global and local daily situation reports as provided by WHO or local public health authorities?	2	1	2	
	Do the OC and responsible staff understand the risks and transmission routes of COVID-19, the steps that Event attendees can take to limit spread, the recognized best practices (including respiratory etiquette, hand hygiene, physical distancing, etc.), and the travel restrictions adopted by different countries that may affect the Event?	1	1	1	
Event emergency preparedness and response plans	Has a <b>contingency medical response plan for COVID-19</b> been developed for the Event?	2	3	6	
	Does the contingency medical response plan include <b>information about how attendees should interact with the host country healthcare system</b> (e.g. hotline/helpline telephone number, medical teams and first-aid points for the Event, local health care system)?	2	3	6	
	Is there an <b>Emergency COVID-19 Outbreak Response Coordinator/Team</b> in the OC or other structure structure for the Event with defined roles and responsibilities, coordinating the health preparedness and response planning for the outbreak?	1	2	2	
	Has the host country or OC requested <b>support from WHO and/or local public health authorities</b> ?	0	3	0	
	<b>Has the OC acquired the following supplies to help reduce the risk of transmission of COVID-19?</b>				
	Personal protective equipment (e.g. masks, gloves, gowns) for onsite medical personnel	1	3	3	
	Hand sanitizer and alcohol rubs/gels, tissues, frequently replaced soap canisters and closed bins for safe disposal of hygienic materials (e.g. tissues, towels, sanitary products) in washrooms and changing rooms	1	3	3	
	Hand sanitizers and alcohol rubs for all entrances and throughout the venue	1	3	3	
	<b>If a person feels unwell/ shows symptoms of an acute respiratory infection during the Event:</b>				
	Is there a procedure for athletes or spectators to clearly identify <b>whom to contact and how to do so</b> if they or other Event participants feel unwell?	1	3	3	

	Is there a protocol on whom the OC should contact in the host country to report suspected cases and request testing and epidemiological investigations?	2	3	6	
	Are <b>first-aid services or other medical services</b> in-place and equipped to support patients with respiratory symptoms?	2	2	4	
	Are there <b>isolation rooms or mobile isolation units</b> available onsite?	1	2	2	
	Are there any <b>designated medical facilities</b> that manage patients with COVID-19 infection in the host country?	2	2	4	
	Are there <b>transportation services with trained medical professionals</b> available to transport critically ill patients with severe acute respiratory infections to a hospital or to evacuate them from the host country, if necessary?	1	2	2	
	Has a <b>cleaning schedule</b> been developed to ensure the venue is clean and hygienic – wiping surfaces and any equipment regularly with disinfectant is strongly recommended (before, during and after the event and between each round of competition)?	1	3	3	
	Are there established <b>screening measures</b> , including temperature checks in place for participants at the point of entry, venues, routes and on-site medical facilities (first-aid points)? (Please specify in Comments what these screening measures include)	2	3	6	
	Is the host country conducting COVID-19 <b>laboratory diagnostic tests</b> ? (If Yes, please specify in comments the type of COVID-19 diagnostic test used)	2	3	6	
	Does the host country have a <b>national public health emergency preparedness and response plan</b> that can address severe respiratory diseases, including COVID-19?	1	2	2	
	Is there a <b>preliminary agreement by the host country to provide care</b> for any COVID-19 cases connected with the Event?	2	3	6	
	If the Event is for a duration of 14 days or longer, does the medical response plan for the event include resources and protocols for managing all public health interventions that would be necessary and supporting the national public health authorities if participants are infected and become unwell at the Event? (If the event is for less than 14 days, please score 0)	0	3	0	
	If the Event is for less than 14 days, does the medical response plan include protocols for OCs to notify all participants of possible exposure to COVID-19 if the OCs are made aware of any suspected or confirmed cases that attended the Event? (If the event is for 14 days or longer, please score 0)	0	3	0	
<b>Stakeholder and partner coordination</b>	Is there an established mechanism for collaboration and coordination between <b>the health and security sectors</b> , which is considered as crucial?	2	2	4	
	Are there agreed, clear and easily understood processes in place for <b>reporting to external multi-sectoral stakeholders</b> (including surveillance authorities, WHO, CDC, ECDC, etc.) and disseminating risk communication messages (Media)?	2	2	4	
<b>Command and control</b>	Is there a decision-making authority/body and an agreed procedure to <b>modify, restrict, postpone or cancel the</b> Event related to the evolving COVID-19 outbreak?	2	3	6	
	Are there arrangements to activate a <b>strategic health operations centre</b> if there are suspected COVID-19 cases in connection with the Event?	2	2	4	
	Have the OC and staff undergone training and exercises on personal safety procedures and emergency mitigation measures (including those specifically listed in this checklist)?	2	3	6	
	Is there a <b>risk communication strategy</b> for the Event in regard to COVID-19?	2	3	6	

Risk communication	Is there a <b>designated person(s) to lead media</b> activities and tasked with managing all external communications with national and international government officials, the general public, and the media? (If yes, please identify the spokesperson in comments)	0	2	0
	Has there been <b>monitoring of national and international media and social media</b> established for <b>rumours</b> to be able to counter them early? (Please explain in the comments what protocols are in place for counter messaging)	0	2	0
	Has coordination been set up with major official media channels and social media sites such as Twitter, Facebook and Instagram so that messaging can be coordinated with, and assisted by, the platforms to provide targeted messaging from OCs (including messaging to counter fake news and rumours, and proactive messaging about the status of the sporting event, including changes)?	0	2	0
Public health awareness of COVID-19 before and during the event	Has <b>public health advice</b> on clinical features of COVID-19, preventive measures, especially respiratory etiquette, hand hygiene practices, and physical distancing, been shared with all staff involved in the Event, athletes, the public, and personnel of all relevant stakeholders?	2	3	6
	Has information on the <b>at-risk populations</b> been provided to all athletes, the public and others so they may make an informed decision on their attendance based on their personal risks?	2	3	6
	Has public advice included information on the meaning of the following <b>measures: quarantine, self-isolation and self-monitoring</b> ?	2	2	4
Surge capacity	<b>Are there any surge arrangements in place in the event of a public health emergency during the Event - (i.e. suspected and confirmed cases of COVID-19?</b>			
	Do these surge arrangements include funding for mitigation measures?	2	3	6
	Do these surge arrangements include stockpiles of equipment (e.g. personal protective equipment, etc.)	2	3	6
	Do these surge arrangements include training of extra staff?	2	2	4
	Do these surge arrangements include volunteers?	2	2	4
Specific mitigation measures	Will there be <b>daily health checks</b> of athletes/competitors?	0	2	0
	Will the <b>athletes be separated from other groups</b> , such as officials, support staff and spectators, to limit transmission?	1	2	2
	Are there measures in place to <b>limit the sharing of equipment, water bottles, towels</b> , etc.?	1	3	3
	Will athletes be given closed <b>containers to allow for the safe disposal or storing of all hygienic materials</b> (e.g. tissues, towels, etc.)?	1	3	3
	Will the Event have <b>designated seating</b> for all spectators?	0	3	0
	Does the designated <b>seating provided allow for physical distancing</b> between spectators (minimum of 1 metre)?	0	2	0
	Have <b>pre-travel health checks</b> been performed on all athletes to ensure underlying co-morbidities, medications, allergies, etc. are documented?	0	2	0

Sum of mitigation measures	146
<b>Total mitigation score (%)</b>	<b>66</b>

146

## Event overall risk score

The decision matrix takes the risk score and the mitigation score to provide a colour determination. This colour determination identifies the total risk of transmission and further spread of COVID-19 in relation to the Event. The "Colour Determination" key below the decision matrix describes the total risk for each colour.

Total COVID-19 risk score (from "Risk Assessment" Tab)	2
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Total mitigation score (from "Mitigation Checklist" Tab)	66
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## Risk Vs. Mitigation Matrix

Total Risk Assessment Score	Very Prepared to Mitigate COVID-19 Impacts (76-100)	Somewhat Prepared to Mitigate COVID-19 Impacts (51-75)	Somewhat Unprepared to Mitigate COVID-19 Impacts (26-50)	Very Unprepared to Mitigate COVID-19 Impacts (0-25)
0 - Negligible	Very low	Very low	Very low	Very low
1 - Very Low Risk	Very low	Very low	Low	Low
2 - Low Risk	Low	Low	Low	Moderate
3 - Moderate Risk (low-moderate)	Low	Moderate	Moderate	Moderate
4 - Moderate Risk (high-moderate)	Moderate	Moderate	High	Very High
5 - High Risk	High	High	Very High	Very High
6 - Very High Risk	Very High	Very High	Very High	Very High

KEY FOR COLOUR DETERMINATION OF OVERALL RISK	
VERY LOW	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>very low</u> .
LOW	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>low</u> . Recommend checking whether mitigation measures can be strengthened.
MODERATE	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>moderate</u> . Recommend <u>significant</u> efforts to improve mitigation measures or reduce risk of transmission (decrease risk assessment score).
HIGH	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>high</u> . Recommend <u>significant</u> efforts to improve <u>both</u> mitigation measures and reduce risk of transmission (decrease risk assessment score).
VERY HIGH	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>very high</u> .

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**Mitigation PTAKOWICE – LANDO EQUESTRIAN CENTER (POL) 2021**

Every Participant of the event is obliged to familiarize with these Guidelines. Negligence of acknowledgment of the Guidelines doesn't relive from the duty of following the rules:

- All the Participants of the event (excluding Organiser's employees) are taking part voluntarily and on their own responsibility.
- All Participants are required to comply with the rules of social coexistence and conduct in accordance with applicable law and regulation of these Guidelines and other regulations in force in the competition established by the Organiser.
- All who decide to take part in the event (in any role) and are allowed to participate in the event by Organiser during the pandemic are doing so at their own risk.
- The Organising Committee doesn't take any responsibility for infection with Covid-19 of anyone taking part in the event.

A Participant of the event is a person whose presence on the showground is essential for the sports competition, in particular:

- Competitor
- Supporting personnel-trainer, groom, horse owner and responsible person of a minor athlete
- Person responsible for horse transport
- Official
- Event staff
- Security staff
- TV operators and photo/press accreditation person

Upon access to the show grounds, athletes and accompanying persons agree to comply with the following safety regulations:

1. All official requirements under the current Polish Act on Epidemics and the pertinent regulations in force at the time of the competition must be observed by all those attending!
2. Travel to the event is subject to the rules of conduct in public and private spaces as specified by the crisis management team of the Polish government:
3. Each of the Participants must :
  - a) Cover mouth and nose with a mask inside any room, office, gastro zone and outside when you can not held a distance of 1.5 m from other participants in the same space; this rule excludes the driver and the groom on the carriage. This rule does not apply to people living in the same household. Group meetings should be avoided.
  - b) Systematic sterilising hands at the stations located in toilets area, show office, competition zone, stables.
4. The Organiser will assign a Steward who with cooperation with the Organiser will coordinate and supervise the security system especially the logistic of Participants, access to sanitizers, covering mouth and nose by Participants.
5. All the rooms used during the event will be disinfected after each day of the event.

6. Nose-and-mouth masks are required in following areas/in following cases: • While presence capturing • Inside • If it's not possible to keep the distance of 1,5 meters and there's no plexiglass pane • While human or veterinary medical supplies
7. Sufficient quantities of liquid soap and paper towels and hand disinfectant will be provided in the sanitary facilities. Hand disinfectant is provided at the presence capturing, the entries office or in the show office.
8. At the warm-up areas are signs that inform about the maximum number of horses and drivers.
9. In the judges' boxes, nose-and-mouth masks are be required or plexiglass panes are installed to separate the judge and the assistants if the distance is lower than 1,5 meters. They are disinfected between every personnel change. The access is forbidden for everyone except the judges and necessary assistants.
10. If an announcer who is not one of the judges is necessary, he keeps the distance of 1,5 meters to the judges and assistants. The front of the judges' tower will be opened as it is possible.
11. Any other assistants/helpers keep the distance of 1,5 meters or wear a nose-and-mouth mask.
12. The entries office must not be accessed. In exceptional cases, it is possible to speak to the persons in the entries office with a nose-and-mouth mask and a distance of 1,5 meters. All necessary information will be obtained by phone or online.
13. Persons who feel ill or show signs and symptoms of illness are not allowed to enter the show grounds.
14. The awards ceremony will be held outdoors in compliance with Covid-19 policy. Athletes and representatives may participate in the ceremony. Social distance and close contact will be kept to a minimum. Handshakes, hugs and kisses and any physical contact should be avoided. Face masks must be used by all participants in the awards ceremony with the exception of carriage drivers. Hands must be disinfected before entering and after leaving the arena, especially if awards have been distributed. Disinfectant will be provided for the person presenting the awards. The decoration will take place on carriages while keeping the distance. TV teams and digital media are required to be aware of the rules and comply with safety measures.

To prevent the spread of COVID-19: - Wash your hands frequently. Use soapy water and an alcohol-based disinfectant. - Keep a safe distance from people who are coughing or sneezing. - Wear a mask when distance is not possible. - Do not touch your eyes, nose, or mouth. - When you cough or sneeze, cover your nose and mouth with the inside of your elbow or a tissue. - If you feel unwell, stay at home. - If you have a fever, cough, or trouble breathing, contact your doctor



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**ADDITIONAL INFORMATION ABOUT ARRIVAL FOR COMPETITION BECAUSE OF  
EHV AND COVID-19**

1. Before arrival

Following information must be sent at least 3 days before arrival to [zawody@lando.org.pl](mailto:zawody@lando.org.pl):

- Name of the athlete, groom and every accompanying person + mobile phone numbers
- Date and approximately time of arrival

Information about restrictions, test and so forth, due to COVID-19 you can find on a website:

<https://www.gov.pl/web/coronavirus>

<https://www.strazgraniczna.pl/pl/cudzoziemcy/covid-epidemia-koronawi/8578,Outbreak-of-coronavirus-rules-of-entry-and-stay-on-the-territory-of-the-Republic.html>

2. At the arrival

FEI Document - Equine Health Self-Certification Form must be filled out 10 days before the arrival and shown at the entrance. You can use the link below:

[https://zawody.kegle.pl/images/zawody/Przepisy/Licencje/FEI%20Equine%20Health%20Self-Certification%20Form\\_interactive\\_web.pdf](https://zawody.kegle.pl/images/zawody/Przepisy/Licencje/FEI%20Equine%20Health%20Self-Certification%20Form_interactive_web.pdf)

A thermometer has to be taken with you to measure the temperature at the arrival and during the competition.

3. During the competition

A restriction which concerns the EVH-1 has to be followed on the FEI – you can find it on the FEI website.

A regulation, which concerns the Covid-19, has to be followed on a website of the Polish government:

<https://www.gov.pl/web/coronavirus>

<https://www.strazgraniczna.pl/pl/cudzoziemcy/covid-epidemia-koronawi/8578,Outbreak-of-coronavirus-rules-of-entry-and-stay-on-the-territory-of-the-Republic.html>

## I. DENOMINATION OF THE EVENT

**Venue :** PTAKOWICE - POLAND  
**Dates :** 05-08.08.2021 **NF:** POL  
**Indoor:**  **Outdoor:**   
**EVENT CATEGORIES:**  
**Seniors:**  
CAI2\*-H4  CAI3\*-H4   
CAIO4\*-H2  CAI2\*-H2   
CAI1\*-H1  CAI2\*-H1  CAI3\*-H1   
CAI2\*-P2  CAI3\*-P2   
CAI2\*-P1   
**Young Drivers&Juniors:**  
CAIY1\*-H1   
CAIY2\*-P1  CAIJ2\*-P1

## II. GENERAL CONDITIONS

- FEI Statutes, 24<sup>th</sup> edition, effective 19 November 2019
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2021
- FEI Veterinary Regulations, 14<sup>th</sup> edition, effective 1<sup>st</sup> January 2018, updates effective 1<sup>st</sup> January 2021
- **FEI Driving and Para Driving Rules, 11<sup>th</sup> edition, effective 1<sup>st</sup> January 2014, updates effective 1<sup>st</sup> January 2021**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2021
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1<sup>st</sup> January 2021
- The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1 July 2020 and until further notice
- Given the current Covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.
- All subsequent published revisions, the provisions of which will take precedence.

**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 17.06.2021, updated on 29.06.2021 updated on 20.07.21

Signature:   
Manuel Bandeira de Mello  
FEI Director Driving & Para Driving

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.**

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

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## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Ośrodek Jeździecki Lando s.c.  
Address: Ptakowice 42-674 ul. Pod Lasem 11  
Telephone: +48 605 084 999  
Email: [zawody@lando.org.pl](mailto:zawody@lando.org.pl)  
Website: [lando.org.pl/lando-zawody](http://lando.org.pl/lando-zawody)

#### Contact Details Show Ground:

Address: 42-674 Ptakowice ul. Pod Lasem 11  
Telephone: +48 605 084 999  
GPS Coordinates: 50°25'13.3"N 18°48'17.5"E

Accessibility details (directions by road, nearest airport / train station): [A1/A4 - E78, INTERNATIONAL AIRPORT - KATOWICE \(KTW\)](#)

### **2. ORGANISING COMMITTEE**

Honorary President: Rafał Wojtacha  
President of the Event: Remigiusz Szeja  
Show Secretary: Bogusława Długosz  
Press Officer:

### **3. EVENT DIRECTOR**

Name: Remigiusz Szeja  
Address: 42-674 Ptakowice ul. Pod Lasem 11  
Telephone:  
Mobile: +48 605 084 999  
Email: [marketing@lando.org.pl](mailto:marketing@lando.org.pl)

## FEI APPROVED SCHEDULE

CAIO Ptakowice (POL) 05-08.08.2021

### V. OFFICIALS

Ref	Panel	Function	FEI ID	Name	NF	Level	Email/mobile *Compulsory
1	Ground Jury	Ground Jury President	10049113	Stefan Kęszycki	POL	4	*keszycki@interia.eu
		Ground Jury Member	10071344	Elimar Thunert	GER	4	
		Ground Jury Member	10051295	Jan-Erik Palsson	SWE	3	
		Ground Jury Member	<del>10051140</del>	<del>Andrew Counsell</del>	<del>GBR</del>	<del>4</del>	
		Ground Jury Member	10049315	Joaquin Medina Garcia	ESP	4	
2	Foreign Judge	Foreign Judge	10049614	Anne Marie – Turbe	FRA	4	*anne-marie.turbe@wanadoo.fr
3	Technical Delegate	Technical Delegate	10052326	Joaquin Medina Garcia	ESP	4	
			10049882	Richard Papens	BEL	4	* papens.richard@gmail.com
4	Assistant Technical Delegate	Assistant Technical Delegate					
5	Course Designer	Course Designer	10051380	Barry Hunter	GBR	4	* ernesthunter@msn.com
			10069126	Alexander Flocke	GER	4	* alexander.flocke@t-mobile.de
6	Assistant Course Designer	Assistant Course Designer		Błażej Czajka	POL	Nat.	
	Assistant Course Designer	Assistant Course Designer					
7	Chief Steward	Chief Steward	10050803	Martin Roske	GER	3	*martin.roeske@web.de
8	Assistant Stewards	Assistant Steward	10051305	Zbigniew Bojda	POL	2	
		Assistant Steward	10140102	Yvonne Woisetschlager	AUT	2	
		Assistant Steward		Joanna Mularczyk – Czajka	POL	Nat.	
		Assistant Steward					
9	FEI Veterinary Delegate	FEI Veterinary Delegate	10050603	Constanze Zach	AUT		*+43 664 431 1665
	FEI Veterinary Delegate or Veterinary Commission	Veterinary Commission President	10086689	Lech Januszewski	POL		*+48 601 739 675
		Assistant FEI Delegate	10103844	Waldemar Kotowicz	POL		
		Assistant FEI Delegate					
10	Veterinary Service Manager (VSM) Treating Veterinarian (PTV)	Veterinary Service Manager	10169239	Iva VODICKOVA	CZE		*+48 601 739 675
		Permitted Treating Veterinarian	10169239	Iva VODICKOVA	CZE		*+48 601 739 675
11	Doctor / Medical Service	Doctor / Medical Service		PROMED			*+48 512 874 292
12	Farrier	Farrier		Szymon Jelonek	POL		* +48 604 195 902
13	NF Delegate	NF Delegate (if applicable)					

\* Compulsory

Please note that as of 01.01.2019, Article 995 of the FEI Driving Rules regarding the rotation of Officials applies.

## **VI. INVITATIONS**

### **4. GENERAL**

NFs invited (mandatory for CAI2* and above)	all NF's
Number of home drivers	unlimited
Number of foreign drivers	unlimited
Number of horses/ponies per driver	1 per single, 3 per pair, 5 per four -in hand
Number of start per driver, per category	2

**Competitors are invited by the Organizing Committee through their NF**

### **5. CAIO/CHAMPIONSHIPS**

Number of home drivers (Team)	3
Number of foreign drivers (Team)	3
Number of horses/ponies per driver + one reserve horse per Team	3

#### **5.2. Additional Entries for CAIO/Championships**

<b>Additional Individual Entries</b> (article 927)– to be confirmed after the Nominated entries	25.07.2021
Number of foreign individual <b>additional</b> drivers ( <i>Max 6 as per Art 927.3.1</i> )	N/A 6
Number of home individual <b>additional</b> drivers ( <i>Max 6 as per Art 927.3.1</i> )	6 - nominated by national manager

**VII. ENTRIES**

**IMPORTANT**

- Entries must be made through the FEI Entry System for all categories of this event (<https://entry.fei.org>)
- Additional documentation can be found at: <https://inside.fei.org/fei/your-role/it-services/fei-entry-system/fei-entry-system-driving>
- All Athletes and Horses participating in any International competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

**1. ENTRY DATES AND ENTRY FEES**

**Deadlines for Entries**

*Entries have to be in accordance with article 916 of the Driving rules and 116 of the General regulations*

<b>Definite entries:</b>	23.07.2021
<b>Last date for substitutions:</b> (one hour prior the Horse Inspection) <i>Substitutions have to be in accordance with article 946.1.1 of the Driving rules</i>	Date :04.08.2021 Time :11:00 a.m

**LIST OF COMPULSORY FEES:**

• <b>Entry Fee per Turnout</b>	
Single	<b>CAI 1* - 475 PLN CAI 2* - 575 PLN CAI 3* - 650 PLN</b>
Pairs	<b>CAIO 4* - 900 PLN CAI 2*- 675 PLN</b>
Four-in-hand	<b>CAI 2* - 775 PLN CAI 3* - 800 PLN</b>
• <b>Stabling fee per horse/pony</b>	<b>400 PLN</b>

<b>VAT:</b>	<b>including in entry and stabling fee</b>
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• <b>EADCMP Fee:</b>	<input checked="" type="checkbox"/> Included in entry fee
	<input type="checkbox"/> Not included in entry fee

<i>Lower Level Events (CIMs)</i> <i>(For definition of CIMs see Appendix E of the FEI General Regulations)</i>	<i>CHF 18 for Driving per turnout per event</i>
<i>Higher Level Events</i> <i>(All other events not defined as CIMs)</i>	<i>CHF 25 for Driving per turnout per event</i>



<p>Details entry procedure fee / Payment:</p>	<p>For Stabling - only bank transfer, please.</p> <p>Due to covid situation OC asks to pay all fees by bank transfer.</p> <p>If it is not possible to send all fees by bank transfer - entry and additional fees can be paid in office until: 04.08.2021</p> <p>Bank transfer details: Ośrodek Jeździecki Lando s.c.  Ptakowice ul. Pod Lasem 11  PKO BP</p> <p>BIC (SWIFT): BPKOPLPW</p> <p>61 1020 2368 0000 2602 0278 2001</p> <p>IBAN: PL 61 1020 2368 0000 2602 0278 2001</p> <p>Title:CAI/NAME OF DRIVER / tax identification number</p> <p>INVOICE From 01.01.2020, in accordance with the regulations, the seller may issue the buyer (VAT payer) an invoice to the receipt only if the buyer's tax identification number is on the receipt. Therefore, drivers who wants to receive an invoice for the company are asked to write a tax identification number and company name and adress and send this information to the email <a href="mailto:zawody@lando.org.pl">zawody@lando.org.pl</a> After issuing a receipt without a tax identification number, it will not be possible to issue an invoice to the company.</p>
<p>OC ask all competitors to send us information about your place for truck, and ab. length of truck, trailers and other cars. If you drive together, and need to be next to you, please give us that informstion at: <a href="mailto:zawody@lando.org.pl">zawody@lando.org.pl</a> or in comment in FEI system.</p>	

**2. NO-SHOWS/LATE WITHDRAWALS:**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Refund procedure:**

<p>Cancellations of entries made before 23.07.2021 - no penalty  Cancellations of entry made after 23.07.2021 - the fee for the amount of boxes reserved.</p>
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**3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the Organiser.

Electricity for boxes (upon request):

Manure disposal (maximum € 40 per horse per Event):

Health/customs-related documents for Horses if applicable: If you need health certificates, please inform us up to 3.08.2021 by mail ([zawody@lando.org.pl](mailto:zawody@lando.org.pl) or in the show office)

Hay:

35 PLN/150 PLN

**FEI APPROVED SCHEDULE**  
**CAIO Ptakowice (POL) 05-08.08.2021**



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Straw: 25 PLN/100 PLN  
Shavings: day prize  
Other (please specify):

Lorry/Caravan:

Power supply: provided by the OC  Not provided by the OC  Price: 200 pln / 100 pln

Water supply: provided by the OC  Not provided by the OC  Price:

Sanitary facilities: provided by the OC  Not provided by the OC  Price:

Catering facilities: provided by the OC  Not provided by the OC  Price: at their own expence

**All aforementioned amounts are including VAT**

VAT number of the Organiser	PL 645 226 87 21
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**VIII. TIMETABLE**

	Day	Date	Time
• Opening of stables	Monday	2.08.2021	12:00
• 1 <sup>st</sup> Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Wednesday	4.08.2021	12:00
• Chefs d'Equipes Meeting at CAIOs (FEI Driving Rules art. 947)	Wednesday	4.08.2021	18:00
• Declaration of Starters (for CAIOs and Championships)	Wednesday	4.08.2021	1 hour after 1 <sup>st</sup> HI
• Dressage competition	Thursday	5.08.2021	c.a. 9:00
• Dressage competition	Friday	6.08.2021	c.a. 9:00
• Marathon	Saturday	7.08.2021	c.a. 9:00
• Cones competition	Sunday	8.08.2021	c.a. 9:00

**IX. COMPETITION DETAIL**

**1. TYPE OF COMPETITIONS**

**International Competitions must not start before 8:00 and should not finish after 23:00 unless otherwise approved by the FEI.**

<b>CAI1* - two days</b>	<b>Format 1</b>	<b>Format 2</b>
Please check the box	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Day 1	Dressage	Dressage <input type="checkbox"/> Or Cones <input type="checkbox"/>
Day 2	Cones	Combined Marathon <input type="checkbox"/> Or Cones <input type="checkbox"/>

<b>CAI2* - three days</b>	<b>Format 1</b>	<b>Format 2</b>
Please check the box	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Day 1	Dressage	Dressage
Day 2	Marathon	Cones
Day 3	Cones	Marathon

<b>CAI3*</b>	<b>Format 1</b>	<b>Format 2</b>
Please check the box	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Day 1	Dressage	Dressage
Day 2	Marathon	Cones
Day 3	Cones	Marathon

<b>CAIO4*</b>	<b>Format 1</b>	<b>Format 2</b>
Please check the box	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Day 1	Dressage	Dressage
Day 2	Marathon	Cones
Day 3	Cones	Marathon

**2. PRIZE MONEY**

<b>TOTAL PRIZE MONEY</b>	<b>EUR</b>	<b>CHF</b>
<b>CAIO 4* 45 000 PLN</b> <b>CAIO 3* 20 045 PLN</b>		

**Breakdown of prize money – Dressage Competition**

<b>PRIZE MONEY</b>		<b>EUR</b>			<b>CHF</b>	
<b>CAIO 4* 3 600 PLN</b> <b>CAIO 3* 3 390 PLN</b>						
<b>Class</b>	<b>1<sup>st</sup> place</b>	<b>2<sup>nd</sup> place</b>	<b>3<sup>rd</sup> place</b>	<b>4<sup>th</sup> place</b>	<b>5<sup>th</sup> place</b>	<b>Others</b>
CAIO 4* H2 IND.	1000 PLN	850 PLN	650 PLN	450 PLN	250 PLN	6-9: 100 PLN
CAIO 3* H1	300 PLN	250 PLN	200 PLN	150 PLN	100 PLN	6: 25 PLN
CAIO 3* H4	450 PLN	350 PLN	250 PLN	165 PLN	150 PLN	
CAIO 3* P2	300 PLN	250 PLN	200 PLN	150 PLN	100 PLN	

**Breakdown of prize money – Marathon Competition**

<b>PRIZE MONEY</b>		<b>EUR</b>			<b>CHF</b>	
<b>CAIO 4* 4 350 PLN</b> <b>CAIO 3* 4 130 PLN</b>						
<b>Class</b>	<b>1<sup>st</sup> place</b>	<b>2<sup>nd</sup> place</b>	<b>3<sup>rd</sup> place</b>	<b>4<sup>th</sup> place</b>	<b>5<sup>th</sup> place</b>	<b>Others</b>
CAIO 4* H2 IND.	1300 PLN	1050 PLN	800 PLN	500 PLN	300 PLN	6-9: 100 PLN
CAIO 3* H1	400 PLN	300 PLN	230 PLN	180 PLN	120 PLN	6: 50 PLN
CAIO 3* H4	540 PLN	420 PLN	280 PLN	200 PLN	180 PLN	
CAIO 3* P2	400 PLN	300 PLN	230 PLN	180 PLN	120 PLN	

**Breakdown of prize money – Cones Competition**

<b>PRIZE MONEY</b>		<b>EUR</b>			<b>CHF</b>	
<b>CAIO 4* 3 450 PLN</b> <b>CAIO 3* 3 395 PLN</b>						
<b>Class</b>	<b>1<sup>st</sup> place</b>	<b>2<sup>nd</sup> place</b>	<b>3<sup>rd</sup> place</b>	<b>4<sup>th</sup> place</b>	<b>5<sup>th</sup> place</b>	<b>Others</b>
CAIO 4* H2 IND.	1000 PLN	800 PLN	600 PLN	400 PLN	250 PLN	6-9: 100 PLN
CAIO 3* H1	300 PLN	250 PLN	200 PLN	150 PLN	100 PLN	6: 25 PLN
CAIO 3* H4	450 PLN	350 PLN	250 PLN	170 PLN	150 PLN	
CAIO 3* P2	300 PLN	250 PLN	200 PLN	150 PLN	100 PLN	

**Breakdown of prize money – Combined Competition**

<b>PRIZE MONEY</b>		<b>EUR</b>			<b>CHF</b>	
<b>CAIO 4* TEAM 24 600 PLN</b> <b>CAIO 4* IND. 9 000 PLN</b> <b>CAIO 3* 9 130 PLN</b>						
<b>Class</b>	<b>1<sup>st</sup> place</b>	<b>2<sup>nd</sup> place</b>	<b>3<sup>rd</sup> place</b>	<b>4<sup>th</sup> place</b>	<b>5<sup>th</sup> place</b>	<b>Others</b>
CAIO 4* H2 TEAM	7000 PLN	5500 PLN	4500 PLN	3500 PLN	2500 PLN	6-9: 400 PLN
CAIO 4* H2 IND.	3000 PLN	2200 PLN	1600 PLN	1100 PLN	500 PLN	6-9: 150 PLN
CAIO 3* H1	865 PLN	750 PLN	625 PLN	400 PLN	200 PLN	6: 50 PLN
CAIO 3* H4	1100 PLN	850 PLN	700 PLN	500 PLN	250 PLN	
CAIO 3* P2	865 PLN	750 PLN	625 PLN	400 PLN	200 PLN	

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**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS**

Leading athlete award -	(Prize description and value)
Best foreign athlete -	(Prize description and value)
Best home athlete -	(CAIO 4* H2 - 500 PLN)
Team awards -	(Prize description and value)

**PRIZE - CLASSIFICATION**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

**Applicable government tax to be deducted from Prize Money: TAX ACCORDING TO Polish law on prizes exceeding 2000,00 pln and it is 10%**

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

**Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.**

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

Space for organiser to include details if necessary
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**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

**3. "DRESSAGE" - COMPETITION**

**This competition will be in accordance with FEI Driving Rules**

**Dressage Test:**

Event	Dressage Test	Event	Dressage Test
CAIO 4*H2	3* B HP2 100X40	CAIY 2*P1	3* A HP1 80x40
CAI 3* H4 CAI 2* H4	3* B HP 4 100X40	CAIY 1* H1	3* A HP 1 J80x40
CAI 3* H1	3* HP1 80X40	CAI 1* H1	1B 80x40
CAI 3* P2 CAI 2* P2/H2	3* B HP2 100X40	CAI 2* H1/P1	CAI 2* HP1 80X40
CAIJ 2*P1	J AND YD 80X40		

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**4. "MARATHON" - COMPETITION**

**This competition will be in accordance with FEI Driving Rules**

<u>Option 1:</u>	Distance	Pace	Average Speed
<b>Section A*</b>	<b>Controlled warm up</b>		
<b>Transfer</b>	<b>approx. 1000 m</b>	<b>Free</b>	
<b>Section B</b>	<b>CAIO 4*/ CAI 3* - approx. 7000 m CAI 2*, CAIJ 2*, CAIY 2* - approx. 6000 m.</b>	<b>Free</b>	<b>14 km/h - horse 13 km/h pony</b>

Please indicate which option will be used:

- Controlled Warm-p  
 Section A

**Indicate the number of obstacles in Section B (per category): CAIO 4\*/ CAI 3\* - 7;  
 CAI 2\*/ CAIJ 2\*/ CAIY 2\* -6**

\*\*\*\*\*

**5. "CONES" - COMPETITION**

**This competition will be in accordance with FEI Driving Rules**

**Type of Competition**

*Fault Competition	<input checked="" type="checkbox"/>
Time Competition	<input type="checkbox"/>
Competition in two phases	<input type="checkbox"/>
Competition with Wining Round	<input type="checkbox"/>

\*The score from this round will always be used solely to decide the Final Classification in all Events.

Please describe special obstacles: n/a

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## **X. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation**

Hotel: Lando

Address: 42-674 Ptakowice ul. Pod Lasem 11

Telephone: +48 605 084 999 (noclegi@lando.org.pl)

At the expense of: The Organiser  or Athletes

Accommodated (bed and breakfast) from \_\_\_\_\_ to \_\_\_\_\_

#### **Meals**

At the expense of: The Organiser  or Athletes

Meals provided from \_\_\_\_\_ to \_\_\_\_\_

### **2. GROOMS**

#### **Accommodation**

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: Organiser  Athletes

from \_\_\_\_\_ to \_\_\_\_\_ .

#### **Meals**

At the expense of: The Organiser  or Athletes

Meals provided from \_\_\_\_\_ to \_\_\_\_\_ .

**NB. Organiser must provide proper sanitary conditions The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS**

### **1. DRAW**

Time, date and location: 18:00, 04.08.2021, Lando Equestrian Center

### **2. COMPETITION ARENA(S)**

#### **DRESSAGE ARENA**

Length: see by Dressage test - page 15 m Width: \_\_\_\_\_ m

Type of Footing : sand

#### **CONES ARENA**

Length: 110 m Width: 55 m

Type of Footing : sand

**3. PRACTICE ARENA(S)**

DRESSAGE ARENA

Length: 100 m Width: 40 m

Type of Footing : grass

CONES ARENA

Length: 100 m Width: 40 m

Type of Footing : grass

**4. STABLES**

Size of boxes 3 m x 3 m

**(minimum 3m x 3m+20% 3m x 4m)**

Important!!! Entry to stable arena will be restricted only for persons with bands. On entry gate OC will give two bands per competitor, if you need more (as a regulations in p.15 schedule) you have to go to show office.

**5. TIMING DEVICE**

Name of Manufacturer: NICE  
Model: S.P.A NICE BS  
FEI Report number:

**6. SCORING/TIMING PROVIDER**

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event?  
(The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

YES

Name of the Company:  
FEI Certified Service Provider ID number:  
Contact person at event  
Name:  
FEI ID number:  
Contact email:

NO

Name of the Company: kegle.pl  
Contact person at event  
Name: Dagmara Małecka  
FEI ID number: 10141437  
Contact email: zawody@kegle.pl

Should this person have OC Consult access to the FEI Entry System (where applicable):  
 YES /  NO

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.



**7. OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

**YES**

Name of the Company:

Name contact person:

Contact email:

FEI ID:

Activity/Function:

(i.e.: Accreditations, Stable Management, Camera system, Sensors, etc...)

**NO**

**8. PRIZE GIVING CEREMONY**

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 3

All Prize Giving Ceremonies must strictly follow the **Covid-19 guidelines for Prize giving protocols and media activities.**

**9. ADVERTISING ON ATHLETES AND HORSES**

Advertising in Dressage and Cones Competition: The competitors are:  authorised  not authorised (*please indicate*) by the OC to display the logo of their personal sponsor on the carriage in accordance with art. 135 of the General Regulations and Art. 941.1.

Advertising in Marathon Competition: The competitors are:  authorised  not authorised (*please indicate*) by the OC to display the logo of their personal sponsor on the marathon carriage and on the back(s) of the groom(s) in accordance with art. 135 of the General Regulations and Art. 941.2.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

**10. TICKETING**

Are you selling ticket for spectator to attend your event: Yes  No

**11. BETTING**

Betting will be authorised by the Organiser: Yes  No

**12. TRANSPORT REIMBURSEMENT HORSES/PONIES**

Transport expenses to be paid by:

The Organiser  at  per km.

The Athlete

**13. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

**14. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS**

Walking distance

Organiser Shuttle Service

Public Transport  to be paid by the Organiser  / the Athlete

Taxi  to be paid by the Organiser  / the Athlete

If paid by Athlete approximate cost per round trip:

Other:

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**15.ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

**Entry right to the stable area according to FEI Veterinary Regulations  
Articles 1008-1009.**

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: see below

Horse Owner: two (2) accreditations per horse acc. to FEI-Passport

One groom per driver for Singles

One groom per driver for Pairs

Two grooms per driver for Four-in-Hands

**16.LORRY / CARAVAN FACILITIES**

Lorry or caravan can be parked close to the stables: Yes  No

OC ask all competitors to send us information about your place for truck, and ab. length of truck, trailers and other cars. If you drive together, and need to be next to you, please give us that information at: [zawody@lando.org.pl](mailto:zawody@lando.org.pl) or in comment in FEI system.

**17.SUSTAINABILITY**

"Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:" <http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name:  
Address:  
Telephone:  
Email:  
Opening hours:

Space for organiser to include details if necessary

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations  
Quarantine period:  
Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

Space for organiser to include details if necessary

### **3. NATIONAL REQUIREMENTS**

If applicable please provide:

Space for organiser to include details if necessary

### **4. PONIES**

FEI Veterinary Regulations, Chapter IX and Annex IX:  
For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII:  
Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

## 6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU

## 7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

### 7.1 PASSPORTS. FEI General Regulations Article 137

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### 7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

### **7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

### **7.4 HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

### **7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event.

For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Veterinary Regulations, Chapter VII**

### **8.1. SAMPLING. FEI VETERINARY REGULATIONS Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

### **8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1058**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

### **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

### **XIV. ADDITIONAL INFORMATION**

#### **1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC**

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") <https://inside.fei.org/fei/covid-19/return-to-play/policy-tools> is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event's deadline for Definite Entries.**

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with article 2.1.g) of the Policy **will be removed from the FEI calendar** in accordance with Article 112.3 of the FEI General Regulations.

#### **ASSUMPTION OF RISK / WAIVER OF LIABILITY**

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,
3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during his/her presence or participation, the Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners

and lessors of premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.

## **2. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

### **2.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

#### **2.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

#### **2.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

#### **2.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **2.2. ATHLETES AND OWNERS**

### **2.2.1. Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation

to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **2.2.2. Additional Liability Information**

Space for organiser to include reference to National Laws when necessary

### **2.2.3. Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Space for organiser to include reference to National Laws when necessary

## **3. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## **4. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **5. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

## **6. ADDITIONAL INFORMATION FROM THE ORGANISER**

Dogs are not allowed in stable area and must be kept on a leash all the time. No motorized vehicles allowed on the venue, and on marathon, only bicycle and electronic bicycle. To see the marathon section - you can go only on foot or by bike. Open fire are not allowed on the venue.

Violation of this rules will incur a fine of 400 PLN per offence and in case of a repeated offence at the event, may lead to exclusion from the venue.

By entering this competition, the Athlete automatically agrees with the publication of photos and videos in which the Athlete and/or his/her grooms are pictured, unless specifically requested otherwise by the Athlete in writing upon the definite entry date.

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**Minimum Age Limitation for Athletes and Grooms – Article 912:**

<b>Senior Classes</b>		<b>Athlete Minimum Age</b>
Horses Four-in-Hand		18 years
Horse Pairs		16 years
Horse Single		14 years
All Pony Classes		14 years
<b>Young Drivers Classes</b>		<b>Athlete Minimum Age</b>
Horses Four-in-Hand		18-21 years
Horse Pairs		16-21 years
Horse Single		16-21 years
All Pony Classes		16-21 years
<b>Juniors Classes</b>		<b>Athlete Minimum Age</b>
Horse Pairs		16-18 years
Horse Single		14-18 years
All Pony Classes		14-18 years
<b>Children Class</b>		<b>Athlete Minimum Age</b>
Single Pony		12-14 years
<b>Grooms</b>	<b>Minimum Age</b>	
All Classes	Athletes under the age of 18 years must be accompanied by a groom(s) of 18 years or older. Athletes of 18 years and above must be accompanied by a groom(s) of 14 years or older.	
Children	The groom must be over 18 years old. The NF must ensure that the groom must be knowledgeable and experienced in Driving.	

**Minimum Age Limitation for Horses – Article 929:**

<b>Horses</b>	<b>Minimum Age</b>
CAI1*	5 years old or over
CAI2* and above	6 years old or over

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## **XV. ANNEXES**

### **1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10155471  
**Name\*:** Hartwig - Wojtacha  
**First Name\*:** Patrycja  
**E-Mail\*:** wojtacha@indyk-slask.pl  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:**

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**FEI ID<sup>1</sup>:** 10141437  
**Name\*:** Małeczka  
**First Name\*:** Dagmara  
**E-Mail\*:** zawody@kegle.pl  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:**

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**FEI ID<sup>1</sup>:**  
**Name\*:**  
**First Name\*:**  
**E-Mail\*:**  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:**

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

**\* Mandatory Fields**

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## **2. RESULTS**

An online results interface is available to manage Driving results <http://forms.fei.org>

All results must be submitted to the FEI via this online platform or by uploading XML results file(s) directly on FEI Database. For additional information please browse to: <http://www.fei.org/fei/your-role/organisers/driving/results-forms>

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded within five days after the conclusion of the event.

Please note that as per Art. 109.6 (GR): Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**The FEI may request a copy of the official PDF result signed by the relevant Officials at the Event**

**All results must include FEI Passport Registration number of horses and FEI ID number of Riders.**

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST  
BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS  
UPON REQUEST**