

CHECKLIST FOR APPROVED SCHEDULE DRIVING 2016

I. DENOMINATION OF THE EVENT

Venue : Elsegem

Dates : 16-18 September 2016

NF: BEL

Indoor: ☐

Outdoor: ☒

EVENT CATEGORIES:

Seniors:

CAI2*-H4 ☒
CAI2*-P4 ☒

CAI3*-H4 WcupQ (outdoor) ☐
CAIO4*-H4 WcupQ (outdoor) ☐

II. GENERAL CONDITIONS

- FEI Statutes, 23rd edition, effective 29 April 2014
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2016
- FEI Veterinary Regulations, 13th edition 2014, effective 1st January 2016
- **The FEI Rules for Driving Events and its Annexes, 11th edition, updates effective 1st January 2016**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1st January 2016
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1st January 2015
- All subsequent published revisions, the provisions of which will take precedence.

Approved by the FEI, Lausanne, on 19.07.2016

Signature:



Bettina de Rham
FEI Director Driving, Reining, Vaulting

III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: www.fei.org.

TABLE OF CONTENTS

I.	DENOMINATION OF THE EVENT	1
II.	GENERAL CONDITIONS	1
III.	THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE.....	2
IV.	GENERAL INFORMATION	4
1.	ORGANISER	4
2.	ORGANISING COMMITTEE.....	4
3.	EVENT DIRECTOR	4
V.	OFFICIALS	5
VI.	TECHNICAL CONDITIONS	6
1.	TIMETABLE (to be provided per category/level if multiple events)	6
2.	COMPETITION ARENA(S)	6
3.	PRACTICE ARENA(S)	6
4.	STABLES	6
5.	TIMING DEVICE	7
6.	SCORING/TIMING PROVIDER	7
7.	DRAW	7
8.	PRIZE GIVING CEREMONY	7
9.	ADVERTISING ON ATHLETES AND HORSES	7
10.	TICKETING.....	7
11.	BETTING.....	7
VII.	INVITATIONS	8
1.	GENERAL.....	8
2.	ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS	8
VIII.	ENTRIES	9
1.	ENTRY DATES AND FEES.....	9
2.	NO-SHOWS/LATE WITHDRAWALS:	9
3.	ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:.....	9
IX.	FACILITIES OFFERED	11
1.	ATHLETES	11
2.	GROOMS.....	11
3.	LORRY / CARAVAN FACILITIES	11
4.	TRANSPORT REIMBURSEMENT HORSES/PONIES	11
5.	WELCOME	11
6.	LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS	12
X.	COMPETITIONS.....	12
1.	PRIZE MONEY	12
2.	"DRESSAGE" - COMPETITION	12
3.	"MARATHON" - COMPETITION	12
4.	"CONES" - COMPETITION	13
5.	"COMBINED MARATHON" - COMPETITION	Error! Bookmark not defined.
XI.	VETERINARY MATTERS	13
1.	CUSTOMS FORMALITIES	13
2.	HEALTH REQUIREMENTS.....	13
3.	NATIONAL REQUIREMENTS	13
4.	PONIES.....	14
5.	INJURY SURVEILLANCE.....	14
6.	TRANSPORT OF HORSES.....	14
7.	VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE	14
8.	EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME.....	15
XII.	HUMAN ANTI-DOPING	16
XIII.	ADDITIONAL INFORMATION.....	16
1.	INSURANCES AND NATIONAL REQUIREMENTS	16
2.	PROTESTS/APPEALS	17
3.	DISPUTES	17
4.	MODIFICATION TO SCHEDULE.....	17
5.	ADDITIONAL INFORMATION FROM THE ORGANISER	17
XIV.	ANNEXES	18
1.	FEI Entry System.....	18
2.	RESULTS.....	19

IV. GENERAL INFORMATION

1. ORGANISER

Name: Wilma Menners
Address: Kouter 3, 9790 Wortegem-Petergem
Telephone: 0032 475 448492
Email: armand.de.paepe@telenet.be
Website: www.bkmennen.be
VLPclub: 1812
Ondn°:

Contact Details Show Ground:

Address: Stud Farm De Strohoeve, Kouterlos, 9790 Elsegem

GPS Coordinates: 50.818180, 3.523366

Accessibility details (directions by road, nearest airport / train station): Brussels Airport, Oudenaarde train station

2. ORGANISING COMMITTEE

Honorary President: Willy Naessens
President of the Event: Armand De Paepe
Show Secretary: Cindy Timmer, h2t@xs4all.nl
Press Officer: Kelly De Pourcq

3. EVENT DIRECTOR

Name: Armand De Paepe
Address: Kouter 3, 9790 Wortegem-Petergem
Telephone: 0032 475 448492
Email: armand.de.paepe@telenet.be

CHECKLIST FOR APPROVED SCHEDULE DRIVING 2016



V. OFFICIALS

<p>* Compulsory</p> <p>* Event ID: The Event code can be found in the FEI Database under the Event details in any category on the top right corner. In case there are several categories and officials are not the same, please complete an additional chart per category.</p>							
Ref.	Panel	Function	FEI ID	Name	NF	Level	Email/mobile *compulsory
1	Ground Jury ¹	Ground Jury President	10051989	Bert Jambon	BEL	4	
		Ground Jury Member	10094239	Marie de Ronde-Oudemans	NED	3	
		Ground Jury Member	-	Ad van Roon	NED	national	
		Ground Jury Member	-	Jos Willems	BEL	national	
		Ground Jury Member	10066308	Mickaël Delignieres	FRA	2	
		Ground Jury Member	10053644	Myriam de Faudeur	BEL	3	
2	Foreign Judge ²	Foreign Judge	10066981	Dominique Coudry	FRA	2	jm.coudry@orange.fr +33 6 08 05 50 05
3	Technical Delegate ³	Technical Delegate	10049882	Richard Papens	BEL	4	
4	Assistant Technical Delegate ⁴	Assistant Technical Delegate	-				
5	Course Designer ⁵	Course Designer	10052794	Jeroen Houterman	NED	4	houtermansklessens@hetnet.nl +31 650244615
6	Assistant Course Designer ⁶	Assistant Course Designer	-	Wilfried Blockx	BEL	national	
7	Appeal Committee ⁷	Appeal Committee President	-	Joseph de Faudeur	BEL	national	
		Appeal Committee Member	-	Luc Vandenaëlle	BEL		
		Appeal Committee Member	-	Louis Vannueten	BEL		
8	Chief Steward ⁸	Chief Steward	10052323	Leen Devaere	BEL	3	jan.devaere@politiezoneriho.be +32 498885462
9	Assistant Stewards ⁹	Assistant Steward	10094107	Jean-Marc Coudry	FRA	2	
		Assistant Steward					
		Assistant Steward					
		Assistant Steward					
10	FEI Veterinary Delegate ¹⁰	FEI Veterinary Delegate	10092527	Filip Vaneeckhaute	BEL		
	FEI Veterinary Delegate or Veterinary Commission ¹⁰	Veterinary Commission President					
		Assistant FEI Delegate					
		Assistant FEI Delegate					
11	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1010) ¹¹	Veterinary Service Manager	10109354	Vicky Stevens	BEL		* 0032 475 97 48 48
		FEI Permitted Treating Veterinarian	10109354	Vicky Stevens	BEL		* 0032 475 97 48 48
12	Medical Doctor ¹²			Rode Kruis Oudenaarde			0032 474 487 415
13	Farrier ¹³			Frank Piepers			0032476729471
14	NF Delegate ¹⁴	NF Delegate (if applicable)					

CHECKLIST FOR APPROVED SCHEDULE DRIVING 2016

VI. TECHNICAL CONDITIONS

1. TIMETABLE (to be provided per category/level if multiple events)

CAI2*	Format 3
Please check the box	x
Day 1	Dressage & Cones
Day 2	Marathon
Day 3	

	Day	Date	Time
• Opening of stables	Thursday	15/09	10.00
• 1 st Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Friday	16/09	16.00
• Declaration of Starters	Following the 1st HI		
• Dressage competition	Saturday	17/09	09.00
• Cones competition	Saturday	17/09	10.00
• Marathon	Sunday	18/09	09.00

2. COMPETITION ARENA(S)

DRESSAGE ARENA

Length: 100 m

Width: 40 m

Type of Footing: grass

CONES ARENA

Length: 100 m

Width: 40 m

Type of Footing : grass

3. PRACTICE ARENA(S)

DRESSAGE ARENA

Length: 100 m

Width: 40 m

Type of Footing : grass

CONES ARENA

Length: 100 m

Width: 40 m

Type of Footing : grass

4. STABLES

Size of boxes

3 m x 3 m

(minimum 3m x 3m+20% 3m x 4m)

5. TIMING DEVICE

Name of Manufacturer: Jos Gooris

Model: N/A

FEI Report number: N/A

6. SCORING/TIMING PROVIDER

Name of the Company:

Name contact person: Stijn Vanouytsel

Contact email: stijnvanooytsel@hotmail.com

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

7. DRAW

Time, date and location:

computer draw

16/07 - 18.00 at showoffice

8. PRIZE GIVING CEREMONY

The owner(s) of the winning horse(s)/pony(ies) is/are invited to the prize giving ceremony:

Yes ☒ No ☐

The number of athletes required to present themselves for the prize-giving ceremony of each competition is tbc on site.

9. ADVERTISING ON ATHLETES AND HORSES

Advertising in Dressage and Cones Competition: The competitors are: ☒ authorised ☐ not authorised (please indicate) by the OC to display the logo of their personal sponsor on the carriage in accordance with General Regulations and Art. 941.1.

Advertising in Marathon Competition: The competitors are: ☒ authorised ☐ not authorised (please indicate) by the OC to display the logo of their personal sponsor on the marathon carriage and on the back(s) of the groom(s) in accordance with GR and Art. 941.2.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

10. TICKETING

Are you selling ticket for spectator to attend your event: Yes ☒ No ☐

Name of your ticketing provider:

Web address to buy ticket: www.bkmennen.be

11. BETTING

Betting will be authorised by the Organiser: Yes ☐ No ☐

VII. INVITATIONS

1. GENERAL

NFs invited (mandatory for CAI2* and above)	see list underneath
Number of home drivers	unlimited
Number of foreign drivers	unlimited
Number of horses/ponies per driver	5 per four-in-hand
Number of start per driver, per category	1

Competitors are invited by the Organizing Committee through their NF

Invited NF's:	
1.	Argentina
2.	Australia
3.	Austria
4.	Belgium
5.	Canada
6.	Chili
7.	Czech Republic
8.	Denmark
9.	Estonia
10.	Finland
11.	France
12.	Germany
13.	Great Britain
14.	Hungary
15.	Ireland
16.	Italy
17.	Luxemburg
18.	Netherlands
19.	Norway
20.	Poland
21.	Portugal
22.	Romania
23.	Slovakia
24.	Slovenia
25.	Spain
26.	Sweden
27.	Switzerland
28.	Uruguay
29.	USA

2. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations

Art. 1023 VI.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 2

Horse Owner: 2 two (2) accreditations per horse acc. to FEI-Passport

One groom per driver for Singles

One groom per driver for Pairs

Two grooms per driver for Four-in-Hands

VIII. ENTRIES

IMPORTANT

- You must use the FEI Entry System for all categories of this event (<https://entry.fei.org>)
- You will find additional documentation on:
<http://www.fei.org/fei/your-role/nfs/entry-system-driving>
- All Athletes and Horses participating in any International competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

1. ENTRY DATES AND FEES

Deadlines for Entries

Entries in Principle: (For Championships and Games only)	
Nominated Entries: (For Championships and Games only)	
Additional individual Entries: (For Championships and Games only)	
Definite entries:	26 August 2016
Last date for substitutions: (one hour prior the Horse Inspection) <i>Entries have to be in accordance with article 946.1.1 of the Driving rules and 116 of the General regulations</i>	16 September 2016

IMPORTANT: Please note that all accepted entries will be publicly available on the FEI Website 5 days before the beginning of the Event.

Entry fee per driver:	€ 150,- per Athlete incl. 4 BBQ tickets
Stabling fee per horse/pony:	€ 75,00 per box including straw
Details entry procedure fee / Payment:	€ 150,- accommodation fee per Athlete € 18,- EADCMP Fee per Athlete
Cancellations of entries made before 26 August 2016: no penalty. Cancellations of entries made after 26 August 2016: the fee for the amount of boxes reserved, the entry fee and the accommodation fee will be charged to the National Federation. Bank account: IBAN: BE 87 3631 0296 1294 / BIC BBRUBEBB	

All aforementioned amounts are including VAT

VAT number of the Organiser	N/A
-----------------------------	-----

2. NO-SHOWS/LATE WITHDRAWALS:

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Refund procedure:

Square for OC to include additional details if necessary

3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

EADCMP Fee (please refer to section XI.8.1 of the schedule):

	Included in entry fee <input type="checkbox"/>	Not included in entry fee <input checked="" type="checkbox"/>
Electricity (upon request):	included in Accommodation Fee	
Manure disposal	included in Accommodation Fee	
Hay	day price	
Straw	included in Accommodation Fee	
Shavings	day price	
Other (please specify):	EADCMP Fee € 18,- per Athlete	

Lorry/Caravan:

Power supply:	provided by the OC <input checked="" type="checkbox"/>	Not provided by the OC <input type="checkbox"/>	Price:
Water supply:	provided by the OC <input checked="" type="checkbox"/>	Not provided by the OC <input type="checkbox"/>	Price:
Sanitary facilities:	provided by the OC <input checked="" type="checkbox"/>	Not provided by the OC <input type="checkbox"/>	Price:
Catering facilities:	provided by the OC <input type="checkbox"/>	Not provided by the OC <input checked="" type="checkbox"/>	Price:

All aforementioned amounts are including VAT

Minimum Age Limitation for Athletes and Grooms – Article 912:

Senior Classes		Athlete Minimum Age
Horses Four-in-Hand		18 years
Horse Pairs		16 years
Horse Single		14 years
All Pony Classes		14 years
Young Drivers Classes		Athlete Minimum Age
Horses Four-in-Hand		18-21 years
Horse Pairs		16-21 years
Horse Single		16-21 years
All Pony Classes		16-21 years
Juniors Classes		Athlete Minimum Age
Horse Pairs		16-18 years
Horse Single		14-18 years
All Pony Classes		14-18 years
Children Class		Athlete Minimum Age
Single Pony		12-14 years
Grooms	Minimum Age	
All Classes	Athletes under the age of 18 years must be accompanied by a groom(s) of 18 years or older. Athletes of 18 years and above must be accompanied by a groom(s) of 14 years or older.	
Children	The groom must be over 18 years old. The NF must ensure that the groom must be knowledgeable and experienced in Driving.	

Minimum Age Limitation for Horses – Article 929:

Horses	Minimum Age
CAI1*	5 years old or over
CAI2* and above	6 years old or over

IX. FACILITIES OFFERED

1. ATHLETES

Accommodation

Hotel: Hotel La Pomme D'Or

Address: Markt 62, 9700 Oudenaarde, Belgium

URL: www.pommedor.be

At the expense of: The Organiser ☐ or Athletes x

Accommodated (bed and breakfast) from to

Meals

At the expense of: The Organiser ☐ or Athletes ☐

Meals provided from to . Where

2. GROOMS

Accommodation

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: Organiser ☐ Athletes ☐

from to .

Meals

At the expense of: The Organiser ☐ or Athletes ☐

Meals provided from to . Where

NB. If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

3. LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables: Yes x No ☐

4. TRANSPORT REIMBURSEMENT HORSES/PONIES

Transport expenses to be paid by:

The Organiser ☐ at per km.

The Athlete x

5. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

6. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS

Walking distance ☐

Organiser Shuttle Service ☐

Public Transport ☐ to be paid by the Organiser ☐ / the Athlete x

If paid by Athlete approximate cost per round trip:

Other:

X. COMPETITIONS

International Competitions must not start before 8:00 and should not finish after 23:00 unless otherwise approved by the FEI.

1. PRIZE MONEY (See Art. 127, 128) NO PRIZE MONEY

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127, 128)

The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

2. "DRESSAGE" - COMPETITION

This competition will be in accordance with FEI Driving Rules

Dressage Test:

Event	Dressage Test
CAI2*-P4	Test 3*B HP4
CAI2*-H4	Test 3*B HP4

3. "MARATHON" - COMPETITION

This competition will be in accordance with FEI Driving Rules

<u>Option 1:</u>	Distance	Pace	Average Speed
Section A	6000m	Free	P4 : 12 km/h H4 : 13 km/h
Section B	7500m	Free	P4 : 14 km/h H4 : 13 km/h

Indicate the number of obstacles in Section B (per category): 7, including 1 water obstacle

4. "CONES" - COMPETITION

This competition will be in accordance with FEI Driving Rules

Type of Competition

*Fault Competition without drive-off	<input checked="" type="checkbox"/>
Time Competition	<input type="checkbox"/>
Competition in two phases	<input type="checkbox"/>
Competition with Wining Round	<input type="checkbox"/>

***Article 971.1.1** – The score from this round will always be used solely to decide the Final Classification in all Events.

Please describe special obstacles:

XI. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name:

Address:

Telephone:

Fax:

Email:

Opening hours:

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the welfare of the horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations:

Quarantine period:

Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

3. NATIONAL REQUIREMENTS

If applicable please provide:

4. PONIES

2015 FEI Veterinary Regulations, Chapter IV: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

2015 FEI Veterinary Regulations, articles 1036, 1039 and 1040: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1. PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1032

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Veterinary Regulations, Chapter VI

8.1. SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures.

Fee for Worldwide Equine and Human Anti-Doping Program:

(Applicable for all FEI Events Worldwide)

Lower Level Events (CIMs)

(For definition see Appendix E of the FEI General Regulations)

Per horse per event (for Driving per driver per event)	CHF	18
--	-----	----

Higher Level Events

(All other events not defined as CIM)

Per horse per event (for Driving per driver per event)	CHF	25
--	-----	----

OCs/NFs have the right to charge the athletes the above mentioned fee.

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1056

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to www.fei.org/veterinary for information and details.

XII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://www.fei.org/content/anti-doping-rules>

XIII. ADDITIONAL INFORMATION

1. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

1.1.1 Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

1.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

1.2. ATHLETES AND OWNERS

1.2.1 Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

1.2.2 Additional Liability Information

1.2.3 Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

2. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://www.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://www.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

3. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

4. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

5. ADDITIONAL INFORMATION FROM THE ORGANISER

Square to OC to include any additional information, such as but not limited:

- National Rules
- Dogs
- Vehicles

XIV. ANNEXES

1. FEI Entry System

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹ : 10111287

Name*: Timmer

First Name*: Cindy

E-Mail*: h2t@xs4all.nl

Access Rights*: ☒ Admin² ☐ Consult³

Event(s)⁴:

FEI ID¹: 10138920

Name*: Vanouytsel

First Name*: Stijn

E-Mail*: stijnvanooytsel@hotmail.com

Access Rights*: ☒ Admin² ☐ Consult³

Event(s)⁴:

FEI ID¹ : 10049882

Name*: Papens

First Name*: Richard

E-Mail*: papens.richard@gmail.com

Access Rights*: ☐ Admin² ☒ Consult³

Event(s)⁴:

¹ If already have an FEI user account.

² Provides you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

*** Mandatory Fields**

2 RESULTS

An online results interface is available to manage Driving results <http://forms.fei.org>

All results must be submitted to the FEI via this online platform or by uploading XML results file(s) directly on FEI Database. For additional information please browse to:

<http://www.fei.org/fei/your-role/organisers/driving/results-forms>

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded within five days after the conclusion of the event.

Please note that as per Art. 109.6 (GR): Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST
BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS
UPON REQUEST**