

**FEI APPROVED SCHEDULE  
DRIVING WORLD CUP 2017/2018  
London (GBR) 12-18.12.2017**

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**I. DENOMINATION OF THE EVENT**

**Venue :** Olympia, London International Horse Show  
**Dates :** 12<sup>th</sup> - 18<sup>th</sup> December 2017  
**NF:** GBR

**Indoor:**

**CAI-W (Qualifier / Legs)**   
**CAI-W Final**

**II. GENERAL CONDITIONS**

- FEI Statutes, 23<sup>rd</sup> edition, effective 29 April 2014
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2017
- FEI Veterinary Regulations, 13<sup>th</sup> edition 2014, effective 1<sup>st</sup> January 2016, updates effective 1 January 2017
- **The FEI Rules for Driving Events and its Annexes, 11<sup>th</sup> edition, updates effective 1<sup>st</sup> January 2017**
- **The FEI World Cup<sup>TM</sup> Driving Rules – Season 2017/2018**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1<sup>st</sup> January 2016
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1<sup>st</sup> January 2015
- All subsequent published revisions, the provisions of which will take precedence.

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Approved by the FEI, Lausanne, on 24.10.2017

Signature:

Manuel Bandeira de Mello  
FEI Director Endurance & Driving

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.**

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: [www.fei.org](http://www.fei.org).

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**IV. GENERAL INFORMATION**

**1. ORGANISER**

Name: HPower Group  
Address: St Albans Close, Windsor, Berks SL4 1UT  
Telephone: +44(0) 1753 847900  
Email: annabelbw@gmail.com  
Website: www.olympiahorseshow.co.uk

Contact Details Show Ground:

Address: The Grand Hall, Hammersmith Road, London W14 8UX  
Telephone: +44 (0)7989 596291  
GPS Coordinates: 51 21/47.275"N, 000 12/38.177"W

Accessibility details (directions by road, nearest airport / train station):

Directions to Olympia (W14 8UX)

From M1/A1/M11/A10: take the A406 westbound to A4. Continue on A4 over Hammersmith Flyover, turn left onto the B317 (North End Road) and follow signs.

From M4/A4: follow direction as above.

From A3/M3: follow signs for central London, take Wandsworth or Putney Bridge. From Wandsworth Bridge, turn left onto New Kings Road, turn right onto Fulham High Street, which becomes Fulham Palace. At Hammersmith roundabout turn right onto Hammersmith Road and follow signs.

From Putney Bridge, turn left onto Fulham Palace Road and follow directions as above.

From M2/M20/A2 follow signs to central London, take Blackfriars, London, Waterloo, Vauxhall, Southwark, Chelsea or Battersea Bridges, turn left along Embankment and follow signs.

From A12/13: follow signs for central London towards Tower or London Bridge. Do not cross bridge, instead continue along Embankment and follow signs.

Airport: London Heathrow (closest) or City Airport

Tube Station: Olympia

**2. ORGANISING COMMITTEE**

Honorary President: The Lord Vestey KCVO DL  
President of the Event: The Lord Vestey KCVO DL  
Show Secretary: CAI-W Annabel Brooks-Ward  
Press Officer: Jo Peck

**3. EVENT DIRECTOR**

Name: Simon Brooks-Ward CVO, OBE, TD  
Address: Stable House, St Albans Close, Windsor, Slough SL4 1UT  
Telephone: +44 (0)1753 847900  
Mobile:  
Email: pennyh@hpower.co.uk

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**V. OFFICIALS (refer to Memo on following pages)**

\* **Compulsory** In case there are several categories and officials are not the same, please complete an additional chart per category.

Ref.	Panel	Function	FEI ID	Name	NF	Level	Email/mobile
1	Ground Jury	Ground Jury President	10051989	Bert Jambon	BEL	4	stoeterij@diepensteyn.be
		Ground Jury Member	10051989	Andrew Counsell	GBR	4	Andrew.counsell@duchy.ac.uk
		Ground Jury Member					
		Ground Jury Member					
2	Foreign Judge	Foreign Judge	10000339	Barry Capstick	IRL	2	bchtrans@gmail.com
3	Technical Delegate	Technical Delegate	10049316	Philip Bateman	GBR	4	Standish55@btinternet.com
4	Assistant Technical Delegate	Assistant Technical Delegate					
5	Course Designer	Course Designer	10050307	Johan Jacobs	NED	4	*info@coursedesign.nl
6	Assistant Course Designer	Assistant Course Designer					
7	Appeal Committee	Appeal Committee President	10053734	Mr Michael Tucker	GBR		
		Appeal Committee Member	10050998	David Broome	GBR		
		Appeal Committee Member		John Peacock	GBR		
8	Chief Steward	Chief Steward	10094113	Sally Moreton	GBR	2	<a href="mailto:Sally.moreton@btinternet.com">Sally.moreton@btinternet.com</a>
9	Assistant Stewards	Assistant Steward	10048908	Frank Grunnill	GBR		*frankgrunnill1300@btinternet.com
		Assistant Steward	10094111	Harry Luff	GBR	2	harryluff@btinternet.com
		Assistant Steward					
		Assistant Steward					
10	FEI Veterinary Delegate or Veterinary Commission	FEI Veterinary Delegate	10053766	Mr Paul Farrington BVetMed MRCVS	GBR		paulfarrington@newbury.net
		Veterinary Commission President					+44 7774 605353
		Assistant FEI Delegate					
		Assistant FEI Delegate					
11	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1010)	Veterinary Service Manager	10087186	Martin Watson LVO BVMS MRCVS	GBR		martin@foresthousenvets.com
		FEI Permitted Treating Veterinarian	10050701	Mrs Sue St Pierre BVetMed MRCVS	GBR		Sue.vet@btinternet.com
12	Medical Doctor			Col K Hartington MB BChir MA MRCP FRCM	GBR		* <a href="mailto:khartington@gmail.com">khartington@gmail.com</a> +44 7795 650621
13	Farrier			Brendan Murray	GBR		+44 7767 477929
14	NF Delegate	NF Delegate (if applicable)					

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**VI. INVITATIONS**

**1. GENERAL**

Number of qualified drivers	<b>5</b>
Number of Wild Cards that may be allocated	<b>2 (1=GBR)</b>
Number of horses per driver	<b>5</b>

**Competitors are invited by the Organizing Committee through their NF**

It is not possible to arrive before the allocated date or time. No extra horses or ponies can be stabled.

We could arrange for separate stabling some distance away if required.

**VII. ENTRIES**

**IMPORTANT**

- Entries must be made through the FEI Entry System for all categories of this event (<https://entry.fei.org>)
- Additional documentation can be found at: <http://www.fei.org/fei/your-role/nfs/entry-system-driving>
- All Athletes and Horses participating in any International competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

**1. ENTRY DATES AND FEES**

**Deadlines for Entries**

<b>Definite entries:</b>	1st December
<b>Last date for substitutions:</b> (one hour prior the Horse Inspection) <i>Entries have to be in accordance with article 946.1.1 of the Driving rules and 116 of the General regulations</i>	Date :14th December 2017 Time : 09 :00hrs

Entry fee per driver: (VAT excluded)	500 Euro
Stabling fee per horse/pony:	Not Applicable
Details entry procedure fee / Payment:	Payment by Bank Transfer prior to start of the event.

**2. NO-SHOWS/LATE WITHDRAWALS:**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Refund procedure:**

The OC will contact the Federation for the relevant outstanding bills.

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**3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

EADCMP Fee:                      Included in entry fee                       Not included in entry fee   
 Lower Level Events (CIMS)                      CHF 18 for Driving per turnout per event  
 (For definition of CIMS see Appendix E of the FEI General Regulations)  
 Higher Level Events                      CHF 25 for Driving per turnout per event  
 (All other events not defined as CIMS)

Electricity (upon request):                      not available (for CSIs to be included in max. mandatory fee)  
 Manure disposal:                      40 Euro (for CSIs to be included in max. mandatory fee)  
 Hay:                      13 Euro (please order with definite entries)  
 Straw:                      Not available  
 Shavings:                      FOC  
 Other (please specify):

Lorry/Caravan:  
 Power supply:                      provided by the OC                       Not provided by the OC                       Price:  
 Water supply:                      provided by the OC                       Not provided by the OC                       Price:  
 Sanitary facilities: provided by the OC                       Not provided by the OC                       Price:  
 Catering facilities: provided by the OC                       Not provided by the OC                       Price:

**All aforementioned amounts are including VAT**

VAT number of the Organiser	843845601
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All vehicles will be parked some distance away from the venue. There will be no living in lorries for anyone. Please do not bring any other pets.
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**VIII. TIMETABLE**

	Day	Date	Time
• Opening of stables	Wednesday	13th December	12 :00hrs
• 1 <sup>st</sup> Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Thursday	14th December	10 :00hrs
• Declaration of Starters	Thursday	14th December	11 :00hrs
• Draw (location)	Thursday	14th December	12 :30hrs
• FEI World Cup™ Competition 1	Friday	15th December	12 :30hrs
• FEI World Cup™ Competition 2	Saturday	16th December	18 :45hrs

**IX. COMPETITION DETAIL**

**International Competitions must not start before 8:00 and should not finish after 23:00 unless otherwise approved by the FEI.**

**1. PRELIMINARY TIMETABLE**

**FIRST DAY :** **DATE :** Friday 15th December  
**TIME :** 12 :30 hrs

**COMPETITION 1 – FEI World Cup™ Driving**

**Time Obstacle Competition (1 round)  
Opening Competition World Cup**

Competition 1: acc. to Art. 971.2  
Equipment: acc. to Art. 940.1.2 (marathon harness)  
Obstacles: see Art. 4 (FEI World Cup™ Driving Rules – season 2017/2018)

**Qualifier/Leg**

Starting order: draw, in presence of Athletes  
Athletes with a Wild Card are required to start first in order

Format:  Competition in one round

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**SECOND DAY :** **DATE :** Saturday 16th Decembe  
**TIME :** 18 :45 hrs

**COMPETITION 2 - FEI World Cup™ Driving**

Competition 2: acc. to Art. 971.2  
Equipment: acc. to Art. 940.1.2 (marathon harness)  
Obstacles: see Art. 4 (FEI World Cup™ Driving Rules – season 2017/2018)

**Qualifier/Leg**

Round 1: 1st round according to the reverse order of standings after Competition 1.

Drive Off: Drive Off open to the top three Athletes after the Round 1.

Option:  The Drive off 2 starts from zero. (The remaining Athletes are classified according to their time in the initial round)

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**2. PRIZE MONEY**

	<b>EUR</b>	<b>CHF</b>
<b>TOTAL PRIZE MONEY</b>	<b>30,800</b>	
<b>FEI World Cup™ Competition 1</b>	<b>10,400</b>	
<b>Breakdown of prize money:</b>		
<b>1<sup>st</sup> 3,100</b>	<b>3<sup>rd</sup> 1,700</b>	<b>5<sup>th</sup> 1,000</b>
<b>2<sup>nd</sup> 2,100</b>	<b>4<sup>th</sup> 1,300</b>	<b>6<sup>th</sup> 800</b>
<b>7<sup>th</sup> 400</b>	<b>8<sup>th</sup> N/A</b>	
<b>FEI World Cup™ Competition 2</b>	<b>20,400</b>	
<b>Breakdown of prize money:</b>		
<b>1<sup>st</sup> 5,500</b>	<b>3<sup>rd</sup> 3,000</b>	<b>5<sup>th</sup> 2,250</b>
<b>2<sup>nd</sup> 4,000</b>	<b>4<sup>th</sup> 2,750</b>	<b>6<sup>th</sup> 2,000</b>
<b>7<sup>th</sup> 900</b>	<b>8<sup>th</sup> N/A</b>	

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS**

Leading athlete award –	(Prize description and value)
Best foreign athlete -	(Prize description and value)
Best home athlete –	(Prize description and value)
Team awards –	(Prize description and value)

**PRIZE - CLASSIFICATION**

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS**

Full details of any deductions from prize money should be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they should provide participants with an official form indicating the amount of tax deducted upon application.

**The tax form should be provided to the athletes upon arrival and returned to the OC prior to departing.**

Prize money is taxable over £11,000 at 20%, and will be deducted at source

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127, 128)**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

## **X. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation**

Hotel: Hilton London Olympia Hotel

Address: 380 Kensington High Street, London W14 8NL

Telephone: +44 (0)20 7603 3333

At the expense of: The Organiser  or Athletes

Accommodated (bed and breakfast) from 13<sup>th</sup> December to 17<sup>th</sup> December 2017

#### **Meals**

At the expense of: The Organiser  or Athletes

Meals provided from 13<sup>th</sup> December pm to 17<sup>th</sup> December Breakfast . Where Hotel and Vouchers

### **2. GROOMS**

#### **Accommodation**

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: Organiser  Athletes

from 13<sup>th</sup> December to 17<sup>th</sup> December.

#### **Meals**

At the expense of: The Organiser  or Athletes

Meals provided from 13<sup>th</sup> December pm to 17<sup>th</sup> December am . Where Hotel and vouchers

**NB.** If applicable, Organiser must provide proper sanitary conditions The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS**

### **1. COMPETITION ARENA**

Length: 70 m

Width: 27 m

### **2. PRATICE ARENA**

Length: 56 m

Width: 18 m

### **3. STABLES**

Size of boxes

3 m x 3 m

**(minimum 3m x 3m+20% 3m x 4m)**

Arena and practice arena surface sand/wax mix.
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**4. TIMING DEVICE**

Name of Manufacturer: Swiss Timing 22040043A INDRA TRA060 – 3465.700  
Model: Swiss Timing 22040052B ARGES V200100 & V200101  
FEI Report number: Swiss Timing 22040044C INDRA TRA061 – 3465.710

**5. SCORING/TIMING PROVIDER**

Name of the Company: Hippodata  
Name contact person: Jens Feth  
Contact email: feth@hippodata

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

**6. PRIZE GIVING CEREMONY**

The owner(s) of the winning horse(s)/pony(ies) is/are invited to the prize giving ceremony:

Yes  No

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 1<sup>st</sup> - 3<sup>rd</sup> protocol for sponsors at prize-giving to be discussed and the OC's decision to be adhered to.

**7. ADVERTISING ON ATHLETES AND HORSES**

Advertising in Dressage and Cones Competition: The competitors are:  authorised  not authorised (please indicate) by the OC to display the logo of their personal sponsor on the carriage in accordance with General Regulations and Art. 941.1.

Advertising in Marathon Competition: The competitors are:  authorised  not authorised (please indicate) by the OC to display the logo of their personal sponsor on the marathon carriage and on the back(s) of the groom(s) in accordance with GR and Art. 941.2.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

**8. TICKETING**

Are you selling ticket for spectator to attend your event: Yes  No   
Name of your ticketing provider: See Tickets  
Web address to buy ticket: [www.olympiahorseshow.com](http://www.olympiahorseshow.com)

**9. BETTING**

Betting will be authorised by the Organiser: Yes  No

### **10. TRANSPORT REIMBURSEMENT HORSES/PONIES**

Each participating Athlete receives travel expenses at the rate of EUR 2 - per km one way (up to a maximum of EUR 2000 per Athlete). The travel expenses count from the place where the horses are stabled.

Channel crossings from Calais to Dover are guaranteed to be paid for by the OC - so long as the competitor uses the formal OC Bloodstock agencies.

### **11. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

### **12. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS**

Walking distance

Organiser Shuttle Service

Public Transport  to be paid by the Organiser  / the Athlete

If paid by Athlete approximate cost per round trip:

Other:

### **13. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

#### **Entry right to the stable area according to FEI Veterinary Regulations Art. 1023 VI.**

NUMBER OF ACCREDITED PERSONS:

Athlete: Yes

Partner: 1

Groom: 4

Horse Owner: 2 accreditations per horse according to FEI passports.

If a competitor requires additional accreditation a limited number are available @ €87 inc VAT per day or €147 inc VAT per week. This charge will also apply to accreditation lost or stolen that is replaced.

All competitors, owners, grooms and other relevant persons must display their passes at all times, otherwise entry will be refused.

All horses competing at the event must be stabled on the showground.

All horses will be issued with a bridle number on arrival at the event. This number must be clearly displayed on the horse at all times when it is out of the stable during its stay at the event.

In addition, all competitors (or person responsible) will be issued with one Emergency Contact Stable Card (ECSC) for each horse upon arrival. This card must be completed and attached to the horse's stable door. In the event that a horse is found to require treatment and the competitor / person responsible cannot be contacted, the treating veterinarian will treat the horse as he / she sees fit.

The Organisers reserve the right (with authorisation of the Ground Jury) to remove any horse, Owner or servant (person responsible) from the event, or to refuse admission without being required to assign any reason or being liable for compensation. All participants must check in at the Accreditation Office immediately upon arrival at the showground.

#### **14.LORRY / CARAVAN FACILITIES**

Lorry or caravan can be parked close to the stables: Yes  No

You will be able to off load equipment and horses at the venue and then your lorries will be parked some distance away. Therefore, there will be no availability for anyone to live or stay in the lorries and it will be difficult for equipment to be collected so we advise that all necessary equipment and personal belongings are off-loaded on arrival.

#### **15.SUSTAINABILITY**

“Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:” <http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name: Shelley Ashman International  
Address: Tythe Barn, Uffculme, Cullompton, Devon EX15 3DR  
Telephone: +44(0)1884 849008  
Fax:  
Email: sheila@shalleyashman.com  
Opening hours: 0900hrs-1800hrs

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the welfare of the horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations  
Quarantine period:  
Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

### **3. NATIONAL REQUIREMENTS**

If applicable please provide:

Shelley Ashman must be given the following information at least ten days prior to the arrival of horses of EU origin, and at least three weeks prior to the arrival of horses from outside the EU:

Information on all horses / ponies - EU and non-EU  
Name, age, colour, sex, FEI Passport Number and height  
Name and address of Owner and/or Rider  
Address where the horse / pony is resident  
Address to which the horse / pony will return after the event  
Port and date of arrival in Great Britain  
Port and date of departure from Great Britain  
Registration number of the vehicle that the horse / pony will travel in

Horses / ponies from the European Union  
All horses / ponies from EU nations must be accompanied by the official health certificate for travel within the Union; the certificate must show the FEI Passport Number, and the Passport must accompany the horse / pony at all times. A Commercial Document (DOCOM) or health certificate is required for horses travelling from France. Certification is not required for horses / ponies travelling from Ireland.

Horses / ponies from outside the European Union  
Horses / ponies from outside the EU must be accompanied by the health certificate

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appropriate to their country of origin; details of the correct certificate and of any blood tests which may be needed can be obtained from the Official Transport Agents. As DEFRA has to be advised well in advance of the arrival of horses from outside the EU, it is important that full details of travel plans are provided to Peden Bloodstock at least three weeks prior to arrival.

Horses / ponies that arrive with incorrect certification may be refused entry into Great Britain.

**Customs Documentation**

Horses / ponies from outside the EU must arrive with an ATA Carnet issued in the country of origin, to cover the horse / pony and its accompanying equipment. Should any horse / pony travel without an ATA Carnet then either the National Federation or the competitor concerned will be responsible for the costs in connection with temporary import into the EU.

**Export of Horses / Ponies**

All horses / ponies will require an Export Declaration and Health Certificate to leave Great Britain. These are issued by DEFRA, and Peden Bloodstock will obtain them providing the essential information is supplied at least ten days before the start of the event.

**Ferry / Eurotunnel Rates**

Shelley Ashman has obtained special rates on most ferry crossings and the Eurotunnel. Please contact them to obtain further information.

**Lorry Tax**

All non-UK registered lorries weighing more than 12 tonnes are required to pay a Heavy Goods Vehicle Levy before entering the UK. This can be purchased on line at <https://www.hgvlevy.service.gov.uk/>

PLEASE NOTE that the Organising Committee will not be responsible for any taxes or fines which may be due if any horse / pony or equipment does not return to its country of origin at the end of the event. Should any claim be made against the Organising Committee for any taxes or fines on horses / ponies or equipment which have remained in Great Britain or the European Union the National Federation making the entry will be responsible for paying these.

THE IMPORT OF DOGS AND CATS ARE ONLY PERMITTED UNDER VERY STRICT RULES. THE IMPORT OF ALL OTHER ANIMALS IS STRICTLY FORBIDDEN.

**4. PONIES**

FEI Veterinary Regulations, Chapter IV:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

**5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, articles 1036, 1039 and 1040:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

## 6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU

## 7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

### 7.1 PASSPORTS. FEI General Regulations Article 137

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### 7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.



### **7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1032**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

### **7.4 HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

### **7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Veterinary Regulations, Chapter VI**

### **8.1. SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058**

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMPs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to Chapter VI, paragraph 3 for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

### **8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1056**

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/your-role/veterinarians> for information and details.

## **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

#### **1.2. ATHLETES AND OWNERS**

##### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

##### **1.2.2 Additional Liability Information**

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### **1.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

All veterinary bills are the responsibility of the Athlete.

## **2. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## **3. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **4. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

## **5. ADDITIONAL INFORMATION FROM THE ORGANISER**

Space for organiser to include reference to National Laws when necessary

NO Dogs

ALL vehicles are parked some distance from the venue. You will off load first then park vehicles.

NO person may sleep or stay in their vehicles or lorries.

- National Rules
- Dogs
- Vehicles

**Minimum Age Limitation for Athletes and Grooms – Article 912:**

<b>Senior Classes</b>		<b>Athlete Minimum Age</b>
Horses Four-in-Hand		18 years
Horse Pairs		16 years
Horse Single		14 years
All Pony Classes		14 years
<b>Young Drivers Classes</b>		<b>Athlete Minimum Age</b>
Horses Four-in-Hand		18-21 years
Horse Pairs		16-21 years
Horse Single		16-21 years
All Pony Classes		16-21 years
<b>Juniors Classes</b>		<b>Athlete Minimum Age</b>
Horse Pairs		16-18 years
Horse Single		14-18 years
All Pony Classes		14-18 years
<b>Children Class</b>		<b>Athlete Minimum Age</b>
Single Pony		12-14 years
<b>Grooms</b>	<b>Minimum Age</b>	
All Classes	Athletes under the age of 18 years must be accompanied by a groom(s) of 18 years or older.  Athletes of 18 years and above must be accompanied by a groom(s) of 14 years or older.	
Children	The groom must be over 18 years old. The NF must ensure that the groom must be knowledgeable and experienced in Driving.	

**Minimum Age Limitation for Horses – Article 929:**

<b>Horses</b>	<b>Minimum Age</b>
CAI1*	5 years old or over
CAI2* and above	6 years old or over

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**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

Space for organiser to include details if necessary

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed.** (FEI General Regulations articles 127 and 128)

## **XV. ANNEXES**

### **1. FEI Entry System**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>** : 10115669

Name\*: Brooks-Ward

First Name\*: Annabel

E-Mail\*: annabelbw@gmail.com

Access Rights\*:  Admin<sup>2</sup>  Consult<sup>3</sup>

**Event(s)<sup>4</sup>**: CAI-W

**FEI ID<sup>1</sup>**: 10049316

Name\*: Bateman

First Name\*: Philip

E-Mail\*: standish55@btinternet.com

Access Rights\*:  Admin<sup>2</sup>  Consult<sup>3</sup>

**Event(s)<sup>4</sup>**: CAI-W

**FEI ID<sup>1</sup>** : 10111287

Name\*: Timmer

First Name\*: Cindy

E-Mail\*: h2xs4all.nl

Access Rights\*:  Admin<sup>2</sup>  Consult<sup>3</sup>

**Event(s)<sup>4</sup>**: CAI-W

<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

**\* Mandatory Fields**

## **2. RESULTS**

An online results interface is available to manage Driving results <http://forms.fei.org>

All results must be submitted to the FEI via this online platform or by uploading XML results file(s) directly on FEI Database. For additional information please browse to: <http://www.fei.org/fei/your-role/organisers/driving/results-forms>

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded within five days after the conclusion of the event.

Please note that as per Art. 109.6 (GR): Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**All results must include FEI Passport Registration number of horses and FEI ID number of Riders.**

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST  
BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS  
UPON REQUEST**