

**FEI APPROVED SCHEDULE**  
**FEI DRIVING WORLD CUP™ 2019/2020**  
**Mechelen (BEL) 26-30.12.2019**



**I. DENOMINATION OF THE EVENT**

**Venue :** Vlaanderen's Kerstjumping Mechelen

**Dates :** 26-30 December 2019 **NF:** BEL

**Indoor:**

**CAI-W (Qualifier)**

**CAI-W Final**

**II. GENERAL CONDITIONS**

- FEI Statutes, 24<sup>th</sup> edition, effective 20 November 2018
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2019
- FEI Veterinary Regulations, 14<sup>th</sup> edition, effective 1 January 2018, updates effective 1<sup>st</sup> January 2019
- **The FEI Rules for Driving Events and its Annexes, 11<sup>th</sup> edition effective 1<sup>st</sup> January 2014, updates effective 1<sup>st</sup> January 2019**
- **The FEI World Cup™ Driving Rules – Season 2019/2020**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1<sup>st</sup> January 2018, updates effective 1<sup>st</sup> January 2019
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1<sup>st</sup> January 2015
- All subsequent published revisions, the provisions of which will take precedence.

\*\*\*\*\*

Approved by the FEI, Lausanne, on 07.11.2019

Signature:   
Manuel Bandeira de Mello  
FEI Director Endurance & Driving

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.**

**TABLE OF CONTENTS**

..... Error! Bookmark not defined.	
<b>I.</b>	<b>DENOMINATION OF THE EVENT ..... 1</b>
<b>II.</b>	<b>GENERAL CONDITIONS ..... 1</b>
<b>III.</b>	<b>THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE..... 3</b>
<b>IV.</b>	<b>GENERAL INFORMATION ..... 4</b>
1.	ORGANISER .....4
2.	ORGANISING COMMITTEE.....4
3.	EVENT DIRECTOR .....5
<b>V.</b>	<b>OFFICIALS ..... 6</b>
<b>VI.</b>	<b>INVITATIONS ..... 7</b>
1.	GENERAL .....7
<b>VII.</b>	<b>ENTRIES ..... 7</b>
1.	ENTRY DATES AND FEES.....7
2.	<b>OTHER FEES/CHARGES BY ORGANISING COMMITTEE: .....8</b>
3.	NO-SHOWS/LATE WITHDRAWALS: .....9
<b>VIII.</b>	<b>TIMETABLE ..... 9</b>
<b>IX.</b>	<b>COMPETITION DETAIL ..... 10</b>
1.	PRELIMINARY TIMETABLE .....10
2.	PRIZE MONEY .....12
<b>X.</b>	<b>FACILITIES OFFERED ..... 13</b>
1.	ATHLETES .....13
2.	GROOMS.....13
<b>XI.</b>	<b>LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS ..... 13</b>
3.	STABLES.....14
4.	TIMING DEVICE .....14
5.	SCORING/TIMING PROVIDER .....14
6.	PRIZE GIVING CEREMONY .....14
7.	ADVERTISING ON ATHLETES AND HORSES .....14
8.	TICKETING.....14
9.	BETTING .....14
10.	TRANSPORT REIMBURSEMENT HORSES/PONIES .....15
11.	WELCOME .....15
12.	LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS .....15
13.	ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS .....15
14.	LORRY / CARAVAN FACILITIES .....15
15.	SUSTAINABILITY .....15
<b>XII.</b>	<b>VETERINARY MATTERS ..... 15</b>
1.	CUSTOMS FORMALITIES .....15
2.	HEALTH REQUIREMENTS .....16
3.	NATIONAL REQUIREMENTS .....16
4.	PONIES.....16
5.	INJURY SURVEILLANCE.....16
6.	TRANSPORT OF HORSES.....17
7.	VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE .....17
8.	EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME.....18
<b>XIII.</b>	<b>HUMAN ANTI-DOPING ..... 18</b>
<b>XIV.</b>	<b>ADDITIONAL INFORMATION ..... 19</b>
2.	PROTESTS/APPEALS .....20
3.	DISPUTES .....20
4.	MODIFICATION TO SCHEDULE .....20
5.	ADDITIONAL INFORMATION FROM THE ORGANISER .....20
<b>XV.</b>	<b>ANNEXES ..... 22</b>
1.	FEI Entry System .....22
2.	RESULTS.....23

### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: [www.fei.org](http://www.fei.org).

**FEI APPROVED SCHEDULE**  
**FEI DRIVING WORLD CUP™ 2019/2020**  
**Mechelen (BEL) 26-30.12.2019**  
**IV. GENERAL INFORMATION**



**1. ORGANISER**

Name: VZW Jumping Mechelen - VLP club nr 445  
Address: Teintstraat 33 A  
2580 Putte-Peulis  
Belgium  
Telephone: +32 15 75 39 68  
Fax: +32 15 75 25 40  
Email: info@jumping-mechelen.com  
Website: www.jumpin9-mechelen.com

Contact Details Show Ground:

Address: Nekkerhal - Brussels North  
Plattebeekstraat  
2800 Mechelen  
Belgium

Telephone: +32 15 55 49 01

GPS Coordinates:

Accessibility details (directions by road, nearest airport / train station):

Coming from the direction of Antwerp

E19 Antwerp - Brussels Exit "Mechelen Noord" At the traffic lights, take the right in the direction of Mechelen centre You will pass traffic lights on the ring

At about the 4th light, go left under the bridge direction of Bonheiden You'll see the Nekkerhal at your left-hand Site

Coming from the direction of Brussels

E19 Brussels - Antwerp Exit "Mechelen Zuid" Follow the indicators for the centre of Mechelen At the 2nd traffic lights take the right Once you're on the ring you'll pass 2 traffic lights At the next traffic lights turn right under the bridge direction Bonheiden You'll see the Nekkerhal at your left-hand side

Nearest Airport : Zaventem - Brussels

Nearest Station : Mechelen

**2. ORGANISING COMMITTEE**

Honorary President:

President of the Event: Gunter Van Lent

Show Secretary: Yolande & Caroline Wauters

Sport office: Emilie Proot

+32 491 226 832

emilie@jumping-mechelen.com

Press Officer: Katrien Van Miert

katrien@communicatie-katrien.be

**FEI APPROVED SCHEDULE**  
**FEI DRIVING WORLD CUP™ 2019/2020**  
**Mechelen (BEL) 26-30.12.2019**



**3. EVENT DIRECTOR**

Name: Peter Bollen  
Address: Driesstraat 14  
2811 Mechelen  
Telephone: +32 15 43 26 50  
Mobile: +32 475 28 91 00  
Fax: +32 15 43 36 17  
Email: pb@jumping-mechelen.com

**FEI APPROVED SCHEDULE**  
**FEI DRIVING WORLD CUP™ 2019/2020**  
**Mechelen (BEL) 26-30.12.2019**  
**V. OFFICIALS**



**\* Compulsory**

Please select the FEI Officials from the list provided by the FEI for FEI Driving World Cup™

Please note that as of 01.01.2019, Article 995 of the FEI Driving Rules regarding the rotation of Officials applies.

Ref.	Panel	Function	FEI ID	Name	NF	Level	Email/mobile
1	Ground Jury	Ground Jury President*	10051989	Jambon Bert	BEL	4	<a href="mailto:stoeterij@diepensteyn.be">stoeterij@diepensteyn.be</a>
		Ground Jury Member*	10117926	Coudyzer Pieter	BEL	2	<a href="mailto:coudyzer.pieter@telenet.be">coudyzer.pieter@telenet.be</a>
2	Foreign Judge	Foreign Judge	10051295	Palsson Jan-Erik	SWE	3	<a href="mailto:nickepalsson50@gmail.com">nickepalsson50@gmail.com</a>
3	Technical Delegate	Technical Delegate*	10051989	Jambon Bert	BEL		<a href="mailto:stoeterij@diepensteyn.be">stoeterij@diepensteyn.be</a>
4	Assistant Technical Delegate	Assistant Technical Delegate					
5	Course Designer	Course Designer*	10050307	Jacobs Johan	NED	4	<a href="mailto:info@coursedesign.nl">info@coursedesign.nl</a>
6	Assistant Course Designer	Assistant Course Designer	10148956	Blockx Wilfried	BEL	2	<a href="mailto:willy.marijke@gmail.com">willy.marijke@gmail.com</a>
7	Appeal Committee	Appeal Committee President	10049882	Papens Richard	BEL		<a href="mailto:papens.richard@gmail.com">papens.richard@gmail.com</a>
		Appeal Committee Member		Boudewijns Marc	BEL		<a href="mailto:mbo@van-huffelen.eu">mbo@van-huffelen.eu</a>
8	Chief Steward	Chief Steward*	10049680	Devaere Jan	BEL	3	<a href="mailto:jandevaere@telenet.be">jandevaere@telenet.be</a>
9	Assistant Stewards	Assistant Steward	10052323	Devaere Leen	BEL	3	<a href="mailto:leen.devaere@police.belgium.eu">leen.devaere@police.belgium.eu</a>
10	FEI Veterinary Delegate	FEI Veterinary Delegate	10049866	Otte Willy	BEL		<a href="mailto:w.otte@telenet.be">w.otte@telenet.be</a>
	FEI Veterinary Delegate or Veterinary Commission	Veterinary Commission President					
		Assistant FEI Delegate					
11	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1010)	Veterinary Service Manager	10093731	Team Wim Malisart	BEL		<a href="mailto:dr.wimmalisart@skynet.be">dr.wimmalisart@skynet.be</a>
		FEI Permitted Treating Veterinarian	10093731	Team Wim Malisart	BEL		<a href="mailto:dr.wimmalisart@skynet.be">dr.wimmalisart@skynet.be</a> +32 475 41 15 93
12	Medical Doctor			Dr. Marc Van Cleynenbreughel	BEL		+32 494 52 57 68
13	Farrier			Team Tim Van Tricht	BEL		+32 475 50 23 93

## VI. INVITATIONS

### 1. GENERAL

Number of qualified drivers	<b>5</b>
Number of Wild Cards that may be allocated	<b>3</b>
Number of horses per driver	<b>5</b>

### **Competitors are invited by the Organizing Committee through their NF**

The selected drivers for CAI-W Mechelen are:

- Jérôme Voutaz (SUI)
- Koos De Ronde (NED)
- Bram Chardon (NED)
- Ijsbrand Chardon (NED)
- Chester Weber (USA)

The wild cards for CAI-W Mechelen are:

- Glenn Geerts (BEL)
- Dries Degrieck (BEL)
- Boyd Exell (AUS)

## VII. ENTRIES

### **IMPORTANT**

- Entries must be made through the FEI Entry System for all categories of this event (<https://entry.fei.org>)
- Additional documentation can be found at: <http://www.fei.org/fei/your-role/nfs/entry-system-driving>
- All Athletes and Horses participating in any International competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

### 1. ENTRY DATES AND FEES

#### Deadlines for Entries

<b>Definite entries:</b>	Monday 2/12/19
<b>Last date for substitutions:</b> (one hour prior the Horse Inspection) <i>Entries have to be in accordance with article 946.1.1 of the Driving rules and 116 of the General regulations</i>	Date : 28/12/19 Time: 18h00

**FEI APPROVED SCHEDULE**  
**FEI DRIVING WORLD CUP™ 2019/2020**  
**Mechelen (BEL) 26-30.12.2019**



**LIST OF COMPULSORY FEES:**

<b>• Entry Fee per Turnout</b>	
Four-in-hand	<b>€ 500 (excl VAT)</b>
<b>• Stabling fee per horse/pony</b>	<b>n/a</b>
<b>VAT:</b>	<b>€ 105</b>
<b>Total fee per Turnout:</b>	<b>€ 605 (total amount)</b>

<b>• EADCMP Fee:</b>	<input type="checkbox"/> Included in entry fee
	<input checked="" type="checkbox"/> Not included in entry fee
<i>Lower Level Events (CIMs)</i> <i>(For definition of CIMs see Appendix E of the FEI General Regulations)</i>	<i>CHF 18 for Driving per turnout per event</i>
<i>Higher Level Events</i> <i>(All other events not defined as CIMs)</i>	<i>CHF 25 for Driving per turnout per event</i>

Details entry procedure fee / Payment:	
As federations are mostly closed that period, please send all last minute changes with a copy to the OC – emilie@jumping-mechelen.com	

**2. OTHER FEES/CHARGES BY ORGANISING COMMITTEE:**

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

Electricity for boxes (upon request):	n/a
Manure disposal (maximum € 40 per horse per Event):	€ 40
Health/customs-related documents for Horses if applicable:	€ 60/documen
Hay:	€ 10.6
Straw:	not available
Shavings:	€ 13.25
Other (please specify):	
Tackbox:	€ 181.5
Lorry parking:	€ 90.75

Lorry/Caravan:			
Power supply:	provided by the OC <input checked="" type="checkbox"/>	Not provided by the OC <input type="checkbox"/>	Price: € 90.75
Water supply:	provided by the OC <input type="checkbox"/>	Not provided by the OC <input checked="" type="checkbox"/>	Price:
Sanitary facilities:	provided by the OC <input checked="" type="checkbox"/>	Not provided by the OC <input type="checkbox"/>	Price:
Catering facilities:	provided by the OC <input checked="" type="checkbox"/>	Not provided by the OC <input type="checkbox"/>	Price:

**All aforementioned amounts are including VAT**

VAT number of the Organiser	BE 0445 643 536
-----------------------------	-----------------



**FEI APPROVED SCHEDULE**  
**FEI DRIVING WORLD CUP™ 2019/2020**  
**Mechelen (BEL) 26-30.12.2019**



**3. NO-SHOWS/LATE WITHDRAWALS:**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Refund procedure:**

No Show: Amount charged: € 300/horse VAT included (from 20/12/2019)

All (hotel)rooms booked but not used will be billed following the usual hotel rate!

**VIII. TIMETABLE**

(to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables	Saturday	28/12	12h00
• 1 <sup>st</sup> Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Saturday	28/12	19h00-19h30
• Declaration of Starters	Saturday	28/12	19h30
• Draw	Saturday	28/12	20h00
• FEI World Cup™ Competition 1	Sunday	29/12	16h15
• FEI World Cup™ Competition 2	Monday	30/12	21h45



**IX. COMPETITION DETAIL**

**International Competitions must not start before 8:00 and should not finish after 23:00 unless otherwise approved by the FEI.**

**1. PRELIMINARY TIMETABLE**

**FIRST DAY:**

**DATE :** 29/12/2019

**TIME :** 16h15

---

**COMPETITION 1 – FEI Driving World Cup™**

**Time Obstacle Competition (1 round)**

**Opening Competition World Cup**

Competition 1: acc. to Art. 971.2  
Equipment: acc. to Art. 940  
Obstacles: see Art. 4 (FEI Driving World Cup™ Rules – season 2019/2020)

**Qualifier/Leg** **acc. to Art. 5.2** of the FEI Driving World Cup™ Rules – season 2019/2020

Starting order: draw, in presence of Athletes  
Athletes with a Wild Card are required to start first in order

Format:  Competition with a Drive Off open to all Drivers  
 Competition with a Drive Off open to the best three Drivers

\*\*\*\*\*

**FEI APPROVED SCHEDULE**  
**FEI DRIVING WORLD CUP™ 2019/2020**  
**Mechelen (BEL) 26-30.12.2019**



**SECOND DAY:**

**DATE :** 30/12/2019  
**TIME :** 21h45

---

**COMPETITION 2 - FEI Driving World Cup™**

Competition 2: acc. to Art. 971.2 of the FEI Driving Rules  
Equipment: acc. to Art. 940 of the FEI Driving Rules  
Obstacles: see Art. 4 (FEI Driving World Cup™ Rules – season 2019/2020)

**Qualifier/Leg** **acc. to Art. 5.3** of the FEI Driving World Cup™ Rules – season 2019/2020

Round 1: 1st round according to the reverse order of standings after Competition 1.

Drive Off: Drive Off open to the top three Athletes after the Round 1.

- 1. The Time of the Drive off will be added to the time of the first round.
- 2. The Drive-Off 2 will start from zero

\*\*\*\*\*

**FEI APPROVED SCHEDULE**  
**FEI DRIVING WORLD CUP™ 2019/2020**  
**Mechelen (BEL) 26-30.12.2019**  
**2. PRIZE MONEY**



<b>TOTAL PRIZE MONEY</b>	<b>EUR</b>	<b>CHF</b>
	<b>€ 31.900</b>	

**Breakdown of prize money - FEI Driving World Cup™ Competition 1**

<b>PRIZE MONEY</b>		<b>EUR</b>			<b>CHF</b>		
		<b>€ 10.700</b>					
<b>1<sup>st</sup> place</b>	<b>2<sup>nd</sup> place</b>	<b>3<sup>rd</sup> place</b>	<b>4<sup>th</sup> place</b>	<b>5<sup>th</sup> place</b>	<b>6<sup>th</sup> place</b>	<b>7<sup>th</sup> place</b>	<b>8<sup>th</sup> place</b>
€ 3.100	€ 2.100	€ 1.700	€ 1.300	€ 1.000	€ 800	€ 400	€ 300

**Breakdown of prize money – FEI Driving World Cup™ Competition 2**

<b>PRIZE MONEY</b>		<b>EUR</b>			<b>CHF</b>		
		<b>€ 21.200</b>					
<b>1<sup>st</sup> place</b>	<b>2<sup>nd</sup> place</b>	<b>3<sup>rd</sup> place</b>	<b>4<sup>th</sup> place</b>	<b>5<sup>th</sup> place</b>	<b>6<sup>th</sup> place</b>	<b>7<sup>th</sup> place</b>	<b>8<sup>th</sup> place</b>
€ 5.500	€ 4.000	€ 3.000	€ 2.750	€ 2.250	€ 2.000	€ 900	€ 800

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS**

- Leading athlete award –
- Best foreign athlete -
- Best home athlete –
- Team awards –

**PRIZE - CLASSIFICATION**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

**Applicable government tax to be deducted from Prize Money: 18%**

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

**Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted. The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

All riders need to settle their accounts after their last class in the sport office. Prize money will be wired. Make sure to bring your bank details for the transfer.

18 % tax deduction will be taken of the Prize-money of the Foreign Riders by the Belgian Government.

PAYMENT only with VISA and Master Card (with Chip) and Belgium Bank contact!

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

## **X. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation**

Hotel: Holiday Inn Express

Address: Veemarkt 37

2800 Mechelen

Telephone: +32 15 44 84 20

At the expense of: The Organiser  or Athletes

Accommodated (bed and breakfast) from 28/12 to 31/12, 3 nights (to be confirmed with the definite entries. Contact: Caroline Wauters - caroline@jumping-mechelen.com)

Special rates for guests through the organization.

Reservations are NOT made automatically!!!

Athletes staying in another hotel than the one selected by the OC will have the room at their own expense.

All rooms booked but not used will be billed to the rider following the usual hotel rate!

#### **Meals**

At the expense of: The Organiser  or Athletes

Meals provided from 28/12 to 30/12 . Where at the showground

### **2. GROOMS**

#### **Accommodation**

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: Organiser  Athletes

from 28/12 to 31/12, 3 nights (to be confirmed with the definite entries. Contact: Caroline Wauters - caroline@jumping-mechelen.com).

#### **Meals**

At the expense of: The Organiser  or Athletes

Meals provided from 28/12 to 30/12 . Where at the showground.

**NB.** If applicable, Organiser must provide proper sanitary conditions The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS**

### **1. COMPETITION ARENA**

Length: 85 m

Width: 28 m

**FEI APPROVED SCHEDULE**  
**FEI DRIVING WORLD CUP™ 2019/2020**  
**Mechelen (BEL) 26-30.12.2019**



**2. PRACTICE ARENA**

Length: 60 m

Width: 25 m

**3. STABLES**

Size of boxes 3 m x 3 m

**(minimum 3m x 3m+20% 3m x 4m)**

--

**4. TIMING DEVICE**

Name of Manufacturer: Swiss Timing LTD

Model: TL 5005  
OEC4 Transmitter  
KIT 120 TRA037

FEI Report number: 22040021A  
22040022B  
22040024C

**5. SCORING/TIMING PROVIDER**

Name of the Company: Longines Timing  
Name contact person: Mario Cron  
Contact email: mc@hippodata.net

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

**6. PRIZE GIVING CEREMONY**

The owner(s) of the winning horse(s)/pony(ies) is/are invited to the prize giving ceremony:

Yes  No

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 3.

**7. ADVERTISING ON ATHLETES AND HORSES**

Advertising in Marathon Competition: The competitors are:  authorised  not authorised (please indicate) by the OC to display the logo of their personal sponsor on the marathon carriage and on the back(s) of the groom(s) in accordance with GR and Art. 941.2.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

**8. TICKETING**

Are you selling ticket for spectator to attend your event: Yes  No

Name of your ticketing provider:

Tele Ticket Service

Web address to buy ticket:

www.teleticketsservice.com

**9. BETTING**

**FEI APPROVED SCHEDULE**  
**FEI DRIVING WORLD CUP™ 2019/2020**  
**Mechelen (BEL) 26-30.12.2019**

Betting will be authorised by the Organiser: Yes  No

**10. TRANSPORT REIMBURSEMENT HORSES/PONIES**

Transport expenses to be paid by:  
 The Organiser  at € 2 per km.  
 The Athlete

Transport expenses to be paid by the Organiser at € 2 per km one way. (with a maximum of € 2.000). No further transport costs will be given.

**11. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

**12. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS**

Walking distance   
 Organiser Shuttle Service   
 Public Transport  to be paid by the Organiser  / the Athlete   
 If paid by Athlete approximate cost per round trip:  
 Other:

**13. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

**Entry right to the stable area according to FEI Veterinary Regulations Art. 1023 VI.**

NUMBER OF ACCREDITED PERSONS:

Athlete: 1  
 Partner: 1  
 Groom: 4  
 Horse Owner: 2

Four grooms per driver for Four-in-Hands in CAI-W

**14. LORRY / CARAVAN FACILITIES**

Lorry or caravan can be parked close to the stables: Yes  No

**15. SUSTAINABILITY**

"Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:" <http://inside.fei.org/fei/your-role/organisers/handbook>

**XII. VETERINARY MATTERS**

**1. CUSTOMS FORMALITIES**

**FEI APPROVED SCHEDULE**  
**FEI DRIVING WORLD CUP™ 2019/2020**  
**Mechelen (BEL) 26-30.12.2019**

Contact details for Customs Formalities:

Name: EUROPEAN HORSE SERVICES  
 Address: Oostende Steenweg 1  
 B-8377 Meetkerke  
 Telephone: +32 50 62 62 47  
 Fax: + 32 50 62 62 46  
 Email: info@ehs.be  
 Opening hours: Monday-Friday : 09h00-12h00 & 13h00-17h30  
 Saturday-Sunday : Closed

**2. HEALTH REQUIREMENTS**

**GENERAL**

In accordance with the FEI Code of Conduct for the welfare of the horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

**ENTRY OF HORSES**

Required health tests and vaccinations /  
 Quarantine period: /  
 Specimen Import Licence applied: /

For questions or problems, please contact your Government Veterinary Services.

**3. NATIONAL REQUIREMENTS**

If applicable please provide:

For each horse coming into Belgium from abroad the following documents must be provided:

1. An international FEI-passport or a national passport, approved by the FEI.
2. A valid health certificate.
3. Non EU competitors are strongly advised to use an ATA carnet, issued and approved by the local Chamber of Commerce. The carnet has to be opened by the customs in your country.

Health papers:  
 ° must be ordered AT ARRIVAL at the Secretaries Offices.  
 ° will be charged by the Belgian Government or organiser

**4. PONIES**

FEI Veterinary Regulations, Chapter IV:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

**5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, articles 1036, 1039 and 1040:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.



## 6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU

## 7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

### 7.1 PASSPORTS. FEI General Regulations Article 137

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### 7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

### **7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1032**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

### **7.4 HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

### **7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Veterinary Regulations, Chapter VI**

### **8.1. SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058**

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMPs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to Chapter VI, paragraph 3 for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

### **8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1056**

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/your-role/veterinarians> for information and details.

## **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

## **XIV. ADDITIONAL INFORMATION**

### **9. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

##### **1.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **1.2. ATHLETES AND OWNERS**

### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2 Additional Liability Information**

### **1.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

## **2. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## **3. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **4. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

## **5. ADDITIONAL INFORMATION FROM THE ORGANISER**

Attention, No dogs allowed in the Nekkerhal !

The organization is not responsible for any robbery and or vandalism at the event, in the stables or in the lorry.

**FEI APPROVED SCHEDULE**  
**FEI DRIVING WORLD CUP™ 2019/2020**  
**Mechelen (BEL) 26-30.12.2019**



**Minimum Age Limitation for Athletes and Grooms – Article 912:**

<b>Senior Classes</b>		<b>Athlete Minimum Age</b>
Horses Four-in-Hand		18 years
<b>Grooms</b>	<b>Minimum Age</b>	
All Classes	Athletes under the age of 18 years must be accompanied by a groom(s) of 18 years or older.  Athletes of 18 years and above must be accompanied by a groom(s) of 14 years or older.	

**Minimum Age Limitation for Horses – Article 929:**

<b>Horses</b>	<b>Minimum Age</b>
CAI2* and above	6 years old or over

## **XV. ANNEXES**

### **1. FEI Entry System**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10095502  
**Name\*:** Proot  
**First Name\*:** Emilie  
**E-Mail\*:** emilie@ewpromotion.be  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:**

---

**FEI ID<sup>1</sup>:** 10046788  
**Name\*:** Bollen  
**First Name\*:** Peter  
**E-Mail\*:** PB@nutriquine.com  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:**

---

<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

**\* Mandatory Fields**

## **2. RESULTS**

An online results interface is available to manage Driving results <http://forms.fei.org>

All results must be submitted to the FEI via this online platform or by uploading XML results file(s) directly on FEI Database. For additional information please browse to: <http://www.fei.org/fei/your-role/organisers/driving/results-forms>

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded within five days after the conclusion of the event.

Please note that as per Art. 109.6 (GR): Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**All results must include FEI Passport Registration number of horses and FEI ID number of Riders.**

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST  
BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS  
UPON REQUEST**